



Procurement Services

University of Arkansas at Little Rock

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UA Little Rock
Financial Proposal Packet
FB-24-018
Executive Search and Recruitment Services

CAUTION TO SUPPLIER

Supplier's failure to submit required items and/or information as specified in the solicitation may result in disqualification.

All respondents are required to complete the following financial proposal. Please refer to FB-24-018 for additional information and requirements. **PLEASE NOTE: The financial proposal should be placed in a separate, clearly marked, sealed envelope.**

Budget Plans:

A. Complete the following information.

I. Total Projected Cost:

Using the table below, provide the total projected costs for search and recruitment services, advertising, and anticipated consultant travel. Please note that GSA per diem rates apply and are listed below for reference.

ITEM DESCRIPTION	UNIT PRICE	EXTENDED AMOUNT
Search and Recruitment Services		
Advertising		
Anticipated Travel Expenses (airfare, transportation, lodging, meals)		
TOTAL COST:		

FY 2024 GSA Per DIEM RATES

Daily lodging rates (excluding taxes): **\$107**

Meals & Incidentals (M&IE) rates and breakdown (full day): **\$59**

Meals & Incidentals (M&IE) rates and breakdown (travel day): **\$44.25**

The signature below signifies that the prospective supplier agrees that they will honor their proposal as being held open and irrevocable after this period.

Authorized Signature: _____ **Title:** _____

Use Ink Only.

Printed/Typed Name: _____ **Date:** _____