



Procurement Services

University of Arkansas at Little Rock

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UA Little Rock
Financial Proposal Packet
FB-24-021
Substance Abuse Prevention – Regional Prevention
Provider

CAUTION TO SUPPLIER

Supplier's failure to submit required items and/or information as specified in the solicitation may result in disqualification.

All respondents are required to complete the following financial proposal. Please refer to FB-24-021 for additional information and requirements. **PLEASE NOTE: The financial proposal should be placed in a separate, clearly marked, sealed envelope.**

1. Funding:

- A. The maximum budget for the services being requested within FB-24-021 is listed in the chart below.
 - I. The funding is subject to change based on the grant and is depending on grant funds and the fund holder.
 - II. The funds can change upon the discretion of the funder.
 - III. The funding is subject to change based on the fund distribution calculation.

13 Prevention Regions	Funds for Initial Term
Region 1 Benton, Carroll, Madison, and Washington Counties	\$100,010.93
Region 2 Baxter, Boone, Marion, Newton, and Searcy Counties	\$51,795.95
Region 3 Cleburne, Fulton, Independence, Izard, Jackson, Sharp, Stone, Van Buren, White, and Woodruff Counties	\$105,803.87
Region 4 Clay, Craighead, Greene, Lawrence, Mississippi, Poinsett, and Randolph Counties	\$85,978.56
Region 5 Crawford, Franklin, Logan, Polk, Scott, and Sebastian Counties	\$76,795.95
Region 6 Conway, Faulkner, Johnson, Perry, Pope, and Yell Counties	\$77,814.18
Region 7 Crittenden, Cross, Lee, Monroe, Phillips, and St. Francis Counties	\$59,580.22
Region 8 Clark, Garland, Hot Spring, Montgomery, and Pike Counties	\$59,712.07
Region 9 Lonoke, Prairie, Pulaski, and Saline Counties	\$98,921.38
Region 10 Hempstead, Howard, Lafayette, Little River, Miller, and Sevier Counties	\$57,801.00
Region 11 Calhoun, Columbia, Dallas, Ouachita, Nevada, and Union Counties	\$61,048.54
Region 12 Arkansas, Cleveland, Grant, Jefferson, and Lincoln Counties	\$54,404.81
Region 13 Ashley, Bradley, Chicot, Desha, and Drew Counties	\$49,235.40

2. Budget Request:

- A. The following information should be included in the Financial Proposal Packet as the Budget Requests Form (Appendix 7). Indirect costs shall not exceed 10% of the direct costs. Indirect costs are costs that are incurred by an organization that are not readily identified with a particular project or program but are necessary to the operation of the organization and the performance of its program. All financial issues are governed by the DAABHS Rules of Practice and Procedure. These most current DAABHS Rules of Practice and Procedure must always be followed, including new revisions that are released during the contract period. Please refer to the DAABHS Rules of Practice and Procedure for guidance
 - I. Budget Narrative/Explanation
 - II. Budget Request with Calculations
- B. The proposal must include a detailed budget reflecting the total amount to be charged for all consulting services outlined in the solicitation, FB-24-021, and the subsequent report writing and editing.
- C. 10% indirect costs will be allowed in the budget.

	Maximum RAW Score Available
I. Budget Narrative/Explanation	40 points
A. Compensation	20
1. Salaries	
2. Fringe	
3. Professional Fees & Services	
B. Reimbursements (Direct Costs)	20
1. Maintenance & General Operations	
2. Conference Fees & Travel	
3. Capital Outlay	
II. Budget Categories with Line Items (list each position or line item)	60 points
A. Compensation	20
B. Reimbursable	20
C. Indirect Costs	20

The signature below signifies that the prospective supplier agrees that they will honor their proposal as being held open and irrevocable after this period.

Authorized Signature: _____ **Title:** _____
Use Ink Only.

Printed/Typed Name: _____ **Date:** _____