



Procurement Services

University of Arkansas at Little Rock

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QUESTIONS AND ANSWERS

Responses are below in **RED**

Q: What would be the number of awards you intend to give (approximate number)?

A: One (1).

Q: Please provide us with an estimated NTE budget allocated for this contract.

A: We are unable to provide an estimated NTE budget as the anticipated contract will provide services on an as-needed basis [see Sections 1.1 and 1.3].

Q: What are the sample job titles required for this opportunity?

A: Dean of the College of Business, Health, and Human Services.

Q: Is this an old contract or new contract?

A: This is a new contract.

Q: What is the tentative start date of this engagement?

A: January 2024.

Q: Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

A: This is a new contract, therefore, there are no incumbents.

Q: Are there any pain points or issues with the current vendor(s)?

A: This is a new contract, therefore, there are no current vendors.

Q: Could you please share the previous spending on this contract, if any?

A: This is a new contract so there is no previous spend to report.

Q: Is there any mandatory subcontracting requirement for this contract? If yes, is there any specific goal for the subcontracting?

A: No, there is no mandatory subcontracting requirement. If subcontractors are utilized, the University of Arkansas at Little Rock requires the subcontractor(s) to

adhere to, and maintain all certifications, as the primary contractor [see Proposed Subcontractors Form in the Technical Response Packet].

Q: How many positions were used in the previous contract?

A: None, as this is a new contract.

Q: How many positions will be required per year or throughout the contract?

A: At least one (1). Per Sections 1.1 and 1.3, services will be provided on an as-needed basis with the potential to renew the contract for additional one-year terms.

Q: Is it entirely onsite work or can it be done remotely to some extent? Do the services need to be delivered onsite or is there a possibility for remote operations and performance?

A: The work may be done remotely.

Q: Does this [Section 1.7] requirement mean that the University does not want to receive bios of the prospect principals and consultants that the University may work with?

A: Please refer to Section 1.9. The University of Arkansas at Little Rock requires a complete and original Technical Proposal Packet as well as a redacted copy.

Q: Does this mean that the only way to identify the proposing firm is by the information on the outside of our proposal packaging? If so, is there any other way we should identify our firm so our proposal does not get confused with another?

A: Please refer to Section 1.9. UA Little Rock requires an original copy as well as a redacted copy. Proposal documents are managed in a manner that ensures there will be no confusion.