

Solicitation Number: FB-26-006**Solicitation Issued:** August 20, 2025**Description:** Campus Laundry Services**SUBMISSION DEADLINE FOR RESPONSES Bid****Opening Date:** September 9, 2025, 2:00 PM CST**Note:**

Per Arkansas Procurement Law and Bid Rules, it is the supplier's responsibility to submit bids at the designated location on or before the bid opening date and time. Bid submissions received after the designated bid opening date and time may be rejected as untimely. Procurement Services shall return them to the supplier without review. It is not necessary to return "no bids."

SUBMISSION OF RESPONSE DOCUMENTS

Responses with the **subject line RFI Response – Campus Laundry Services** must be emailed to:

Noel Johnson, Procurement Manager
njohnson1@ualr.edu

Note:

Suppliers are responsible for submitting their bid documents on or before the scheduled bid opening time. Supplier assumes all risk for timely and properly submitted deliveries.

UA LITTLE ROCK PROCUREMENT SERVICES CONTACT:**Buyer:** Noel Johnson**Buyer Email:** njohnson1@ualr.edu**Main Email:** procurement@ualr.edu**Main Phone:** 501-916-3144**Website:** <https://ualr.edu/procurement/bids/>

or scan the
QR code



Section 1 - General Instructions and Information

Do not respond to items in this section unless specifically and expressly required

1.1. Introduction

The University of Arkansas at Little Rock (UALR) is seeking information from qualified vendors that provide laundry equipment and services for residential housing facilities. Our goal is to better understand current market capabilities, service models, sustainability features, and technologies that improve student experience.

The University will not be responsible for any costs or expenses incurred in the preparation or submission of a response to this RFI. All costs associated with participation are solely the responsibility of the respondent.

This RFI is for information-gathering only and will not result in an award. Responses will inform a potential future solicitation.

1.2. About UA Little Rock

UA Little Rock is a metropolitan research university providing flexible, high-quality education with exceptional internship opportunities. We prepare students to be innovators and responsible leaders while serving as a key driver of Little Rock's cultural vitality and the region's growth in research, technology, and economic development.

For more information on the university, please see ualr.edu/about/.

1.3. Schedule of Events

A. For informational purposes, UA Little Rock is providing a Solicitation Schedule of Events; however, dates listed and noted with an asterisk (*) are anticipated dates only and are subject to change at the discretion of the university.

Event Description	Date & Time
RFI Released	August 20, 2025
Questions due	August 28, 2025
Answers to questions posted*	September 3, 2025
Response Due Date	September 9, 2025; 2:00 PM CST
Review Period*	September - October 2025

Table A

1.4. Clarification of Solicitation

Questions requesting clarification of this RFI must be submitted by the date listed in Table A. Consolidated responses will be posted on the UA Little Rock procurement website. Only written responses issued by the University should be considered official.

1.5. Response Documents

Responses should be provided in a single PDF and should address Section 2. Suppliers may include supplemental brochures or supporting materials as appropriate. **Suppliers are encouraged to submit a redacted copy of their response if proprietary information is included.**

Section 2 - Information Requested

Do not respond to items in this section unless specifically and expressly required.

2.1. General Requirements

Suppliers are requested to provide responses to the following areas:

A. Company Overview

- a. Company background and experience in the higher education and/or multi-housing laundry sector.
- b. Number of years serving universities, and list of comparable clients (preferably in the southern U.S.)

B. Equipment Specifications & Sustainability

- a. Types, makes, and models of washers and dryers available.
- b. Energy efficiency certifications (e.g., Energy Star) and water-saving features.
- c. Accessibility/ADA compliance features.
- d. End-of-life or equipment recycling programs.
- e. Methods for machine identification/tracking (e.g., labeling, barcoding).

C. Service & Ownership Models

- a. Ownership structures offered (rental, lease, purchase, or revenue share).
- b. UA Little Rock is particularly interested in rental/service-based models that limit university liability and upfront costs.
- c. Standard contract lengths and renewal options.
- d. Maintenance program details (preventative schedules, equipment replacement timelines).
- e. Service response commitments, including average response time and uptime guarantees (e.g., 98% machine availability).

D. Student Experience & Engagement

- a. Programs for promoting laundry services to residents (orientation, signage, promotional campaigns).
- b. Education or engagement initiatives supporting sustainable laundry practices.
- c. Examples of student-facing technology and customer service support (e.g., 24/7 call center, chat, or in-app reporting).

E. Implementation & Support

- a. Typical implementation and transition timeline.
- b. Installation requirements (electrical, water, venting).
- c. Training and support for university housing staff and student residents.

2.2. Disclaimer

This RFI is issued solely for information and planning purposes. It does not commit UALR to a solicitation, contract, or purchase. Responses will not be returned and should not contain confidential or proprietary information.

Section 3 - Information Review

3.1 Review Process

The University will review responses to this Request for Information (RFI) for the purpose of gathering market intelligence and identifying available solutions, capabilities, and best practices.

A. No Selection or Award

- a. This RFI is issued solely for information-gathering purposes. No award or contract will result directly from this process.

B. Use of Responses

- a. Information received may be used to refine the University's requirements, develop specifications, and determine the feasibility of issuing a subsequent competitive solicitation.

C. Follow-up Communications

- a. Respondents may be contacted for clarification or additional details. Participation in this RFI does not guarantee inclusion, preference, or advantage in any future solicitation.

D. Procurement Compliance

- a. Any future solicitation will be conducted in accordance with Arkansas procurement law and University of Arkansas System policies.