



## ***Procurement Services***

University of Arkansas at Little Rock

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# ***UA Little Rock***

## ***Invitation for Bid Response Packet***

### ***FB-26-008***

#### ***Radio Station Studio Equipment***

#### **CAUTION TO SUPPLIER:**

*Supplier's failure to submit required items and/or information as specified in the solicitation may result in disqualification.*

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# Solicitation Signature Page

## PROSPECTIVE SUPPLIER INFORMATION

Company Name:			
Contact Name:	Title:		
Address:			
City:	State:	ZIP Code:	
Phone Number:	Fax Number:		
E-Mail Address:			
Business Designation (check one):	<input type="checkbox"/> Individual	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Public Service Corp
	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation	<input type="checkbox"/> Government/ Nonprofit

## MINORITY BUSINESS STATUS

Check Certification Type:	<input type="checkbox"/> African American	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> Service Disabled Veteran
	<input type="checkbox"/> American Indian	<input type="checkbox"/> Pacific Island American	<input type="checkbox"/> Woman Owned
Certification#:			

## CONFIRMATION OF REDACTED COPY

- YES, a redacted copy of the submission is enclosed.
- NO, a redacted copy of submission is not enclosed. I understand that, if requested, a full, non-redacted submission will be released.

*Note: If a redacted copy is not provided with the packet, and neither box is checked, a copy of the non-redacted documents, with the exception of financial data (other than pricing), **shall** be released in response to any request made under the Arkansas Freedom of Information Act (FOIA).*

## CERTIFICATION AND ACKNOWLEDGEMENT

- By signing and submitting a response to this *Solicitation*, the Prospective Supplier acknowledges, agrees, and certifies that they do not boycott Israel and, if selected, will not do so during the aggregate term of the contract.
- The Prospective Supplier acknowledges, agrees, and certifies that it is not currently engaged in a boycott of the energy, fossil fuel, firearms and ammunition industries and agrees for the duration of this Agreement that it will not engage in a boycott of the energy, fossil fuel, firearms or ammunition industries.
- The Prospective Supplier agrees and certifies that they do not employ or contract with illegal immigrants. If selected, the Prospective Supplier certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.
- The Prospective Supplier certifies that the government of the People's Republic of China ("PRC") does not wholly own the bidder or hold a majority interest in the bidder. Bidder further certifies that the PRC does not own or hold a majority interest in a for-profit parent company, subsidiary or affiliate of bidder, or in a subcontractor to be employed by bidder.

*An official authorized to bind the Prospective Supplier to a resultant contract must sign below. The signature signifies the agreement that any exception in conflict with a solicitation requirement or a Solicitation Standard Term and Condition will disqualify this submission.*

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Use Ink Only.*

**Printed/Typed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Prospective Supplier Checklist

This checklist is provided to ensure all required information and documents are included in the submission packet. All documents must be completed in type or print. Illegible submissions may not be accepted. Recommended documents are not required but their submission is encouraged as they may be necessary for contract negotiations.

## Required Submission Documents

- Completed Solicitation Signature Page
- Proposed Subcontractors Form, if applicable
- Exceptions Form, if applicable
- Official Price Sheet, sealed separately
- Indicate Minority Business status, if applicable.
- Specification Sheets for all equipment proposed, please include product lead times
- Warranty and Installation schedule, if applicable
- Flash drive with a PDF copy of all submission documents

## Recommended Documents

- Redacted copy of submission.
- Additional terms, contracts, or user agreements
- Voluntary Products Accessibility Template [VPAT](#), if technology related.
- Prospective Supplier's Equal Employment Opportunity Policy, if applicable.
- **Bids over \$20,000:** Completed Contract Grant and Disclosure Form (EO 98-04).

# Proposed Subcontractors Form

State of Arkansas Procurement Law requires that subcontractors to adhere to, and maintain all certifications, as the primary contractor. All subcontractor certifications must be submitted to the Office of Procurement Services within 30 days after award of the contract, and the contractor is required to maintain the certification on file for the remainder of the term of the contract.

***Do not include additional information relating to subcontractors on this form or as an attachment to this form.***

## CONFIRMATION OF SUBCONTRACTOR USE

- NO, I do not propose the use of a subcontractor to perform services.
- YES, I propose the use of the following subcontractors to provide services or goods.

SUBCONTRACTOR'S COMPANY NAME	STREET ADDRESS	CITY, STATE, ZIP

## Exceptions Form

Prospective Supplier **shall** document all requested exceptions to requirements outlined in [bid number] for [description] and Standard Solicitation Terms and Conditions.

REFERENCE (SECTION, PAGE, PARAGRAPH)	DESCRIPTION	PROPOSED LANGUAGE

# Supplier References

Respondents must provide a minimum of three (3) references, preferably in higher education and for post implementation of Workday services.

UA Little Rock reserves the right to contact any references provided to evaluate the level of performance and customer satisfaction

## **Supplier submits the following references.**

*Type or Print the following information*

Reference 1:

- Organization Name:
- Address:
- Name of Contact:
- Phone Number:
- Email Address:

Reference 2:

- Organization Name:
- Address:
- Name of Contact:
- Phone Number:
- Email Address:

Reference 3:

- Organization Name:
- Address:
- Name of Contact:
- Phone Number:
- Email Address:

## Official Bid Price Sheet

Prices must include all costs of the materials, shipping, delivery, and any additional equipment and labor necessary to fully meet the specifications described in FB-26-008 Radio Station Studio Equipment Section 2, Subsections 2.1-2.6, Tables B-G.

Discounts should be deducted from the unit price, and the net price should be shown in Extended Amount. In the event of a calculation error, the unit price shall prevail.

Wheatstone (Table B)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	Wheatstone TS-4H Talent Station Horizontal		6	Each		
2	Wheatstone WDT-TS4H Acrylic desktop turret for TS-4H		6	Each		
3	M2 Microphone Processor		6	Each		
4	WheatNet IP Single-Channel PC AOIP Driver Software. Windows-based WDM driver software and software license seed		6	Each		
5	16 Fader, Tabletop, with Meterbridge. Includes Power Supply, WheatNet-IP ip88-3Ixe Mix Engine		2	Each		
6	OLED Smart Button Module for LXE. 8 Programmable OLED Buttons.		2	Each		
7	Wheatstone Blade		7	Each		
8	Wheatstone TS-22-DTM Talent Station Desktop		1	Each		
11	Wheatstone SS-8R OLED CONTROL PANEL		1	Each		
12	Analog Input / Output Blade - 16 Analog Inputs X 16 Analog Outputs, W/ 12 GPIO Ports		5	Each		
13	Digital Input / Output Blade - 8 AES Inputs X 8 AES Outputs, W/ 12 GPIO Ports		2	Each		
14	Navigator Software		1	Each		
15	Screen Builder Software		1	Each		
16	IP Meters Software		1	Each		

17	PC-X-Y Software		1	Each	
18	ReMix Software		1	Each	
19	Scheduler Software		1	Each	
21	Audio Clip Player Software		1	Each	
22	Logic Viewer Software		1	Each	
23	Remote LXE Software		1	Each	
24	Warranty (if offered), detail below:		1	Each	
25	Service/Maintenance (if offered), detail below:		1	Each	
26	Shipping/Handling/Freight		1	Each	
27	Other Fees, detail below:		1	Each	
<b>TOTAL COST</b>					

## Yellowtec (Table C)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	MIKA Fleximount for Genelec		8	Each		
2	MMS Desktop Mounting Kit, includes 2x Cable Clamp and 1x Yellow Spacer		10	Each		
3	LITT High Definition Signal Light. LITT 50 Base Controller		2	Each		
4	Litt Multicore System Cable (328 ft)		1	Each		
5	MIKA 21" MMS Pole for Monitoring/Mic Arm Support		10	Each		
6	LITT High Definition Signal Light, Color Segment (RED) 50/22		2	Each		
7	LITT High Definition Signal Light, Color Segment (Green) 50/22		2	Each		
8	LITT High Definition Signal Light, Color Segment (White) 50/22		2	Each		
9	m!ka EasyLift Monitor Arm M		4	Each		
10	<a href="#">Mic Arm to MSS Pole Adapter</a>		19	Each		
11	M!KA On-Air Microphone Arm XL Aluminum Max. Length 42.3 Inch (107.5cm)		5	Each		
12	m!ka EasyLift Monitor Arm M		10	Each		
13	Warranty (if offered), detail below:		1	Each		
14	Service/Maintenance (if offered), detail below:		1	Each		
15	Shipping/Handling/Freight		1	Each		
16	Other Fees, detail below:		1	Each		
<b>TOTAL COST</b>						

## Legrand (Middle Atlantic) (Table D)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	Vertical Cable Manager		8	Each		
2	POWER STRIP, 20 OUTLET, 15A, 2-STAGE SURGE		6	Each		
3	Single LED work light		6	Each		
4	VMRK SERIES RACK, VMRK-54-36 54RU 36" Deep		6	Each		
5	Additional rail kit, 54 space 10-32 threaded pair		6	Each		
6	Vented Top Panel		6	Each		
7	Copper Bus Bar		6	Each		
8	Keylocked side panel		2	Each		
9	10 Ft. Cable Ladder, 24 Inches Wide		2	Each		
10	Ladder Wall Support Bracket, 18 Inches and 24 Inches Wide		3	Each		
11	Ladder Ceiling Kit, 5/8 Inch		4	Each		
12	Ladder End Splice Kit - 6 Piece		1	Each		
13	Cable Ladder Bonding Kit		6	Each		
19	Warranty (if offered), detail below:		1	Each		
20	Service/Maintenance (if offered), detail below:		1	Each		
21	Shipping/Handling/Freight		1	Each		
22	Other Fees, detail below:		1	Each		
<b>TOTAL COST</b>						

Burk (Table E)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	ARC Plus Touch Remote Control		1	Each		
2	Burk RSI Recordable Speech Interface.		1	Each		
3	Burk JET Jet Active Flowcharts		1	Each		
4	Burk AutoPilot ARC PLUS		1	Each		
5	Burk SNMP Plus		1	Each		
6	Flood/Water Detector for Climate Guard or Plus-X EM series. Requires Digital Sensor Cable		2	Each		
7	The TEMP-OUTDOOR sensor is attached to 25' of cable with an RJ-12 connector on the end.		2	Each		
8	Transient Suppressor with Flexible Mounting Options		1	Each		
9	Plus-X 600		1	Each		
10	EM32		1	Each		
11	Warranty (if offered), detail below:		1	Each		
12						
13	Service/Maintenance (if offered), detail below:		1	Each		
14	Shipping/Handling/Freight		1	Each		
	Other Fees, detail below:		1	Each		
<b>TOTAL COST</b>						

Specific Ancillary Equipment (Table F)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	5" LF/ 40W & .75" HF/ 40W. ISS™ Power Management. Producer Black Finish.		8	Each		
2	GENELEC 8000-437B VESA ADAPTER FITS 8000 SPEAKER SERIES		4	Each		
3	Fostex 6301NX - 4" Active Monitor Speaker 20W D-Class (Single)		4	Each		
4	Fostex EB-6301 Mount Bracket for 6301N Series Monitor		4	Each		
9	Henry ENG MIKEALERT Henry Mike Alert Interface		5	Each		
10	Henry ENG RK-SHHenry Rack Kit		4	Each		
11	VSet12 Telephone		4	Each		
12	Interface for Yellowtec Litt Signaling Device		2	Each		
13	Z/IPStream R/20 with 3-Band Processing (Two Streams) (2001-00626-000)		1	Each		
14	R/20 Omnia.9 Processing (3001-00404-000)		2	Each		
15	Inovonics 551 HD Radio Modulation Monitor		2	Each		
16	Streaming Monitor		2	Each		
17	Inovonics Rackmount Kit		1	Each		
18	Marshall Electronics AR-AM4-BG-2 4x1 Stereo Analog Audio Monitoring System		2	Each		
19	Profanity Delay		1	Each		
20	Telos Alliance XNode2-Analog		2	Each		
21	Warranty (if offered), detail below:		1	Each		
22						
23	Service/Maintenance (if offered), detail below:		1	Each		
24						
	Shipping/Handling/Freight		1	Each		
25	Other Fees, detail below:		1	Each		
<b>TOTAL COST</b>						

Legrand (Middle Atlantic) (Table D)

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1	On-Air Light Company A-Frame12VLED On Air Blue		4	Each		
2	Professional Large Diaphragm Headphones		4	Each		
3	Universal 4.1 MLR»Web Audio Switcher		2	Each		
4	Aqua Broadcast Zen 10 audio level controller		2	Each		
5	Warranty (if offered), detail below:		1	Each		
6						
7	Service/Maintenance (if offered), detail below:		1	Each		
8						
9	Shipping/Handling/Freight		1	Each		
10	Other Fees, detail below:		1	Each		
<b>TOTAL COST</b>						

For additional shipping options and prices, complete the table below.

ITEM	DESCRIPTION	SHIPPING DAYS	QTY	U/M	UNIT PRICE	EXTENDED AMOUNT
1						
2						
3						
4						
5						
<b>TOTAL COST</b>						

Proposed alternate delivery date: \_\_\_\_\_

Benefit to UA Little Rock/State of Arkansas:

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_  
*Use Ink Only.*

**Printed/Typed Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# Contract and Grant Disclosure and Certification Form

Failure to complete all of the following information may result in a delay in obtaining, extending, amending, or renewing a contract, lease, purchase agreement or grant award with any State of Arkansas agency.

This is for:  Goods  Services  Both Taxpayer ID Name: \_\_\_\_\_

First Name: \_\_\_\_\_ MI: \_\_\_\_\_ Last Name: \_\_\_\_\_

Physical Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country (if outside US): \_\_\_\_\_

Subcontractor:  Yes  No Subcontractor Name: \_\_\_\_\_

## FOR INDIVIDUALS

Indicate below if: you, your spouse or the brother, sister, parent, or child of you or your spouse is a current or former: member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee:

Position Held	Mark (✓)		Name of Job Position Held [senator, representative, name of board/commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly	<input type="checkbox"/>	<input type="checkbox"/>					
Constitutional Officer	<input type="checkbox"/>	<input type="checkbox"/>					
State Board or Commission Member	<input type="checkbox"/>	<input type="checkbox"/>					
State Employee	<input type="checkbox"/>	<input type="checkbox"/>					

None of the above applies

## FOR BUSINESSES

Indicate below if any of the following persons, current or former, hold any position of control or hold any ownership interest of 10% or greater in the entity: member of the General Assembly, Constitutional Officer, State Board or Commission Member, State Employee, or the spouse, brother, sister, parent, or child of a member of the General Assembly, Constitutional Officer, State Board or Commission Member, or State Employee. Position of control means the power to direct the purchasing policies or influence the management of the entity.

Position Held	Mark (✓)		Name of Job Position Held [senator, representative, name of board/commission, data entry, etc.]	For How Long?		What is the person(s) name and how are they related to you? [i.e., Jane Q. Public, spouse, John Q. Public, Jr., child, etc.]	
	Current	Former		From MM/YY	To MM/YY	Person's Name(s)	Relation
General Assembly	<input type="checkbox"/>	<input type="checkbox"/>					
Constitutional Officer	<input type="checkbox"/>	<input type="checkbox"/>					
State Board or Commission Member	<input type="checkbox"/>	<input type="checkbox"/>					
State Employee	<input type="checkbox"/>	<input type="checkbox"/>					

None of the above applies

# Contract and Grant Disclosure and Certification Form

Failure to make any disclosure required by Governor's Executive Order 98-04, or violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this contract. Any supplier, whether an individual or entity, who fails to make the required disclosure or who violates any rule, regulation, or policy shall be subject to all legal remedies available to UA Little Rock.

**As an additional condition of obtaining, extending, amending, or renewing a contract with a state agency, I agree as follows:**

1. Before entering into any agreement with any subcontractor, before or after the contract date, I will require the subcontractor to complete a Contract and Grant Disclosure and Certification Form. Subcontractor shall mean any person or entity with whom I, the supplier, enter into an agreement whereby I assign or otherwise delegate to the person or entity, for consideration, all, or any part, of the performance required of me under the terms of my contract with UA Little Rock.

2. I will include the following language in any agreement with a subcontractor:

*Failure to make any disclosure required by Governor's Executive Order 98-04, or any violation of any rule, regulation, or policy adopted pursuant to that Order, shall be a material breach of the terms of this subcontract. The party who fails to make the required disclosure or violates any rule, regulation, or policy shall be subject to all legal remedies available to the contractor.*

3. No later than **10** standard business days after entering into any agreement with a subcontractor, whether before or after the contract date, I will mail a copy of the subcontractor's Contract and Grant Disclosure Certification Form and a statement containing the dollar amount of the subcontract to UA Little Rock.

## Supplier Agreement

I certify under penalty of perjury, to the best of my knowledge and belief, all of the above information is true and correct and that I agree to the subcontractor disclosure conditions stated herein.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Supplier Contact Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

## Office of Procurement Services Use Only

Dept Name: \_\_\_\_\_

Contract #: \_\_\_\_\_

Grant #: \_\_\_\_\_

Dept Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_