



## Procurement Services

University of Arkansas at Little Rock

2801 S. University Ave., Little Rock, AR 72204-1099 | (O)501.916.3144 | (F)501.916.3425

### Invitation for Bid (IFB)

#### SOLICITATION INFORMATION

<b>Solicitation Number:</b>	<b>FB-26-008</b>	<b>Solicitation Issued:</b>	<b>October 15, 2025</b>
<b>Description:</b>	<b>Radio Station Studio Equipment</b>		

<b>Bid Opening Date:</b>	<b>October 24, 2025</b>	<b>Bid Opening Time:</b>	<b>12:00 PM CST</b>
Per Arkansas Procurement Law and Bid Rules, it is the supplier's responsibility to submit bids at the designated location on or before the bid opening date and time. <b>Submissions received after the designated bid opening date and time may be rejected as untimely.</b> Procurement Services shall return them to the supplier without review. It is not necessary to return "no bids."			

#### DELIVERY OF RESPONSE DOCUMENTS

<b>Delivery Address:</b>	University of Arkansas at Little Rock Office of Procurement Dickinson Hall, 3rd Floor, Suite 313 2801 South University Little Rock, AR 72204  Suppliers are responsible for delivering their bid documents to the University of Arkansas at Little Rock on or before the scheduled bid opening time. Postage service providers—USPS, UPS, and FedEx—deliver mail to our offices based on our street address. Supplier assumes all risk for timely and properly submitted deliveries.
<b>Bid's Outer Packaging:</b>	Seal the outer packaging and mark it with the following information. <ul style="list-style-type: none"><li>• Solicitation number</li><li>• Date and time of bid opening</li><li>• Prospective supplier's name and return address</li></ul> <b>Improperly marked packages may be opened for identification purposes.</b>

#### UA LITTLE ROCK PROCUREMENT SERVICES CONTACT

<b>Buyer:</b>	<b>Jen Haygood</b>	<b>Email:</b>	<b>jlhaygood@ualr.edu</b>
---------------	--------------------	---------------	---------------------------

## Section 1 - General Instructions and Information

*Do not respond to items in this section unless specifically and expressly required*

### 1.1. Introduction

The University of Arkansas at Little Rock (UA Little Rock) is soliciting proposals from qualified and experienced suppliers to provide Radio Station Studio Equipment.

### 1.2. Current Environment

The university's on-site radio station will be moving to new accommodations November through December 2025 and requires delivery of the requested goods to effect installation by their engineering staff prior to the autumn/winter break.

### 1.3. About UA Little Rock

The University of Arkansas at Little Rock is a metropolitan research university that provides access to quality education through flexible learning and unparalleled internship opportunities. At UA Little Rock, we prepare our students to be innovators and responsible leaders in their fields. Committed to its mission, UA Little Rock is a driving force in Little Rock's thriving cultural community and a significant component of the city and state's growing profile as a regional leader in research, technology transfer, economic development, and job creation.

For more information on the university, please see [ualr.edu/about/](http://ualr.edu/about/).

### 1.4. Type of Contract

- A. As a result of this IFB, UA Little Rock intends to **issue a purchase order (or orders) to a single supplier or multiple suppliers**. Awards will be made on a per-section or an all-or-none basis, whichever is more advantageous to the university. The university reserves the right to decline any bids based on the company's experience or qualifications.
- B. By submitting a signed proposal in response to this IFB, the prospective supplier represents and warrants that it will honor its proposal as being held open as irrevocable after this period.
- C. Pursuant to Ark. Code Ann. § 19-61-505, any campus, unit or division of the University of Arkansas System or any college or university in Arkansas will be eligible to acquire from the successful purchaser or bidder goods or services that are the subject of this procurement, on all of the terms and conditions contained in any contract issued under this solicitation.

### 1.5. Schedule of Events

Event Description	Date
Release of IFB	10/15/25
Pre-Bid Meeting	10/20/25 @ 2:30 PM CST – JOIN HERE: <a href="https://ualr-edu.zoom.us/j/84421451430?jst=2">https://ualr-edu.zoom.us/j/84421451430?jst=2</a>
Questions from Bidders due	10/21/25 @ 5:00 PM CST
Answers to questions posted*	10/22/25 @ 3:00 PM CST
Bid Deadline/Bid Opening	10/24/25 @ 12:00 PM CST

## INVITATION FOR BID

BID NO: FB-26-008

Page 3 of 12

Evaluation complete*	10/27/25
Recommended award submitted for legislative approval*	10/31/25
Final legislative review*	11/21/25
Award Commences*	11/30/25

Table A

\*Anticipated Dates.

**1.6. Clarification of IFB Solicitation**

Submit any questions requesting clarification of information contained in this solicitation via email to the buyer no later than the date and time listed in Table A. Questions will be consolidated and responded to by the university as deemed appropriate. The university's consolidated, written response is anticipated to be posted on the university's website by the close of business on the date provided in Table A.

- A. For each question submitted, the prospective supplier should reference the specific solicitation item number to which the question refers.
- B. If a prospective supplier's questions are unclear or non-substantive, the university may request clarification of a question(s) or decline to answer.
- C. Prospective suppliers may contact the buyer with non-substantive questions before the proposal opens.
- D. The prospective supplier should notify the buyer of any term, condition, etc., that precludes the prospective supplier from submitting a compliant, responsive proposal. Prospective suppliers should note that it is their responsibility to seek resolution of all such issues, including those relating to the terms and conditions of the contract, before submitting a proposal.
- E. An oral statement by UA Little Rock will not be part of any contract resulting from this solicitation. It may not reasonably be relied on by any prospective supplier as an aid to interpretation unless it is expressly adopted in writing by UA Little Rock.

**1.7. Response Documents**

All responses should be submitted in English. **Do not** include any other documents or ancillary information, such as a cover letter or promotional/marketing information.

**A. Bid Response Packet**

The following are submission requirements and should be submitted in the original bid response packet.

- a. Original signed Bid Signature Page (see Bid Response Packet)
  - o An official authorized to bind the prospective supplier(s) to a resultant contract should sign the Bid Signature Page included in the Bid Response Packet.
  - o The prospective supplier's signature signifies agreement to and compliance with all requirements in this IFB. Any exception that conflicts with Terms and Conditions or a requirement of this solicitation will cause the prospective supplier's bid to be rejected.
- b. **One (1)** original hard copy of the Official Bid Price Sheet.
  - o Any management fees or costs should be disclosed below as well.
  - o Pricing should be proposed in US dollars and cents.
- c. Prospective Supplier's Equal Opportunity Policy, if available
- d. Proposed Subcontractors Form, if applicable

INVITATION FOR BID

BID NO: FB-26-008

Page 4 of 12

- e. **One (1)** flash drive with the following documents in PDF format.
  - o Bid Signature Page
  - o Official Bid Price Sheet
  - o Prospective Supplier's Equal Opportunity Policy
  - o Proposed Subcontractors Form

**1.8. Additional Terms and Conditions**

- A. This solicitation incorporates all of the Solicitation Terms and Conditions on the UA Little Rock Procurement Services website here: <https://ualr.edu/procurement/bids/>.
  - a. Any special terms and conditions included in this solicitation shall override the Solicitation Terms and Conditions.
- B. Any purchase or contract as a result of this solicitation incorporates all the UA System Procurement Terms and Conditions as posted here:  
<https://www.uasys.edu/system-office/finance-and-administration/procurement/>.
  - a. Any special terms and conditions included in this solicitation shall override the UA System Procurement Terms and Conditions.

## Section 2 - Specifications

***Do not*** respond to items in this section unless specifically and expressly required.

### 2.1. Specifications - Wheatstone Equipment

The below-listed items must not be substituted. Equivalent alternatives will not be accepted.

QTY	MANUFACTURER	MODEL	DESCRIPTION
6	Wheatstone	TS-4H	Wheatstone TS-4H Talent Station Horizontal
6	Wheatstone	WDT-TS4H	Wheatstone WDT-TS4H Acrylic desktop turret for TS-4H
6	Wheatstone	M2	M2 Microphone Processor
6	Wheatstone	87931	WheatNet IP Single-Channel PC AOIP Driver Software. Windows-based WDM driver software and software license seed
2	Wheatstone	LXE-2516T	16 Fader, Tabletop, with Meterbridge. Includes Power Supply, WheatNet-IP ip88-3lxe Mix Engine
2	Wheatstone	SS8-LXE	OLED Smart Button Module for LXE. 8 Programmable OLED Buttons.
7	Wheatstone	IP88-3AD	Wheatstone Blade
1	Wheatstone	TS-22 DTM	Wheatstone TS-22-DTM Talent Station Desktop
1	Wheatstone	SS-8R	Wheatstone SS-8R OLED CONTROL PANEL
5	Wheatstone	IP88-4A	Analog Input / Output Blade - 16 Analog Inputs X 16 Analog Outputs, W/ 12 GPIO Ports
2	Wheatstone	IP88-4D	Digital Input / Output Blade - 8 AES Inputs X 8 AES Outputs, W/ 12 GPIO Ports
1	Wheatstone	Navigator	Navigator Software
1	Wheatstone	Screen Builder	Screen Builder Software
1	Wheatstone	IP Meters	IP Meters Software
1	Wheatstone	PC-X-Y	PC-X-Y Software
1	Wheatstone	ReMix	ReMix Software
1	Wheatstone	Scheduler	Scheduler Software
1	Wheatstone	B3-ACP Clip Player	Audio Clip Player Software
1	Wheatstone	Logic Viewer	Logic Viewer Software
1	Wheatstone	Remote LXE	Remote LXE Software

Table B

**2.2. Specifications - Yellowtec Equipment**

The below-listed items must not be substituted. Equivalent alternatives will not be accepted.

QTY	MANUFACTURER	MODEL	DESCRIPTION
8	Yellowtec	YT3231	MIKA Fleximount for Genelec
10	Yellowtec	YT3245	MMS Desktop Mounting Kit, includes 2x Cable Clamp and 1x Yellow Spacer
2	Yellowtec	YT9100	LITT High Definition Signal Light. LITT 50 Base Controller
1	Yellowtec	YT9603	Litt Multicore System Cable (328 ft)
10	Yellowtec	YT3243	MIKA 21" MMS Pole for Monitoring/Mic Arm Support
2	Yellowtec	YT9201	LITT High Definition Signal Light, Color Segment (RED) 50/22
2	Yellowtec	YT9202	LITT High Definition Signal Light, Color Segment (Green) 50/22
2	Yellowtec	YT9204	LITT High Definition Signal Light, Color Segment (White) 50/22
4	Yellowtec	YT3830	m!ka EasyLift Monitor Arm M
19	Yellowtec	YT3213MK2	<a href="#">Mic Arm to MSS Pole Adapter</a>
5	Yellowtec	YT3305	MIKA On-Air Microphone Arm XL Aluminum Max. Length 42.3 Inch (107.5cm)
10	Yellowtec	YT3830	m!ka EasyLift Monitor Arm M

Table C

**2.3. Specifications - Legrand (Middle Atlantic) Equipment**

The below-listed items must not be substituted. Equivalent alternatives will not be accepted.

QTY	MANUFACTURER	MODEL	DESCRIPTION
8	Middle Atlantic	LACE-P	Vertical Cable Manager
6	Middle Atlantic	PDT-2015C-RN	POWER STRIP, 20 OUTLET, 15A, 2-STAGE SURGE
6	Middle Atlantic	LT-CABUTL-SINGLE	Single LED work light
6	Middle Atlantic	VMRK5436	VMRK SERIES RACK, VMRK-54-36 54RU 36" Deep
6	Middle Atlantic	VRR-54	Additional rail kit, 54 space 10-32 threaded pair
6	Middle Atlantic	MW-VT	Vented Top Panel
6	Middle Atlantic	BB-5254-1	Copper Bus Bar
2	Middle Atlantic	SPN-54-(312,36)	Keylocked side panel
2	Middle Atlantic	CLB-10-W24	10 Ft. Cable Ladder, 24 Inches Wide
3	Middle Atlantic	CLH-WRS-W18-W24	Ladder Wall Support Bracket, 18 Inches and 24 Inches Wide
4	Middle Atlantic	CLH-5/8CHK	Ladder Ceiling Kit, 5/8 Inch
1	Middle Atlantic	CLH-RSJ-6	Ladder End Splice Kit - 6 Piece

6	Middle Atlantic	CL-GK	Cable Ladder Bonding Kit

Table D

#### 2.4. Specifications - Burk Equipment

The below-listed items must not be substituted. Equivalent alternatives will not be accepted.

QTY	MANUFACTURER	MODEL	DESCRIPTION
1	Burk	ARC PLUS Touch	ARC Plus Touch Remote Control
1	Burk	RSI	Burk RSI Recordable Speech Interface.
1	Burk	JET	Burk JET Jet Active Flowcharts
1	Burk	Autopilot	Burk AutoPilot ARC PLUS
1	Burk	SNMP Plus	Burk SNMP Plus
2	Burk	FLOOD DETECTOR	Flood/Water Detector for Climate Guard or Plus-X EM series. Requires Digital Sensor Cable
2	Burk	TEMP-OUTDOOR	The TEMP-OUTDOOR sensor is attached to 25' of cable with an RJ-12 connector on the end.
1	Burk	TS-1	Transient Suppressor with Flexible Mounting Options
1	Burk	PluxX-600	Plus-X 600
1	Burk	EM32	EM32

Table E

#### 2.5. Specifications - Specific Ancillary Equipment

The below-listed items must not be substituted. Equivalent alternatives will not be accepted.

QTY	MANUFACTURER	MODEL	DESCRIPTION
8	Genelec	8030CP	5" LF/ 40W & .75" HF/ 40W. ISS™ Power Management. Producer Black Finish.
4	Genelec	GEN-8000-437B	GENELEC 8000-437B VESA ADAPTER FITS 8000 SPEAKER SERIES
4	Fostek	6301NX	Fostex 6301NX - 4" Active Monitor Speaker 20W D-Class (Single)
4	Fostek	EB-6301	Fostex EB-6301 Mount Bracket for 6301N Series Monitor

5	Henry Engineering	MIKEALERT	Henry ENG MIKEALERT Henry Mike Alert Interface
4	Henry Engineering	RK-SH	Henry ENG RK-SH Henry Rack Kit
4	Telos Axia	2001-00281-000	VSet12 Telephone
2	NotaBotYet	Y15-R01-3	Interface for Yellowtec Litt Signaling Device
1	Telos	ZIPSTREAM-R20	Z/IPStream R/20 with 3-Band Processing (Two Streams) (2001-00626-000)
2	Telos	ZIPSTREAM-R20-OMNIA9	R/20 Omnia.9 Processing (3001-00404-000)
2	Inovonics	551	Inovonics 551 HD Radio Modulation Monitor
2	Inovonics	611	Streaming Monitor
1	Inovonics	RK-00	Inovonics Rackmount Kit
2	Marshall	AR-AM4-BG-2	Marshall Electronics AR-AM4-BG-2 4x1 Stereo Analog Audio Monitoring System
1	Telos AXIA 25/7	2001-00530-000-U	Profanity Delay
2	Telos Axia	2001-00620-000	Telos Alliance XNode2-Analog

Table F

## 2.6. Specifications - General Ancillary Equipment

The below listed items are preferred, but may be substituted for equivalent alternatives as required to make delivery in full. Please provide adequate detail to effect specification comparisons for all substituted items.

QTY	MANUFACTURER	MODEL	DESCRIPTION
4	CBT	Aframe LED	On-Air Light Company A-Frame12VLED On Air Blue
4	Sony	MDR-7506	Professional Large Diaphragm Headphones
2	Broadcast Tools	UNI41MLRWEB	Universal 4.1 MLR»Web Audio Switcher
2	Aqua	Aqua Broadcast Zen Level	Aqua Broadcast Zen 10 audio level controller

Table G

## 2.7. Delivery and Shipping

- The university requests delivery within **30** calendar days after the submission of an order. If this delivery schedule cannot be met, the supplier must state the number of days required to place the commodity in the designated location.
- Failure to communicate the delivery time obligates the bidder to complete the delivery by the requested date.
- The supplier shall give the university immediate notice of any anticipated delays or delays caused by force majeure. See our Standard Terms and Conditions for the force majeure clause. Extended delivery dates may be considered when in the university's best interest.
- All deliveries must be made during normal state work hours, within the agreed-upon number of days unless otherwise arranged and coordinated with the university, and delivered F.O.B. Destination to the name and location specified on the purchase order.



UNIVERSITY OF ARKANSAS AT LITTLE ROCK

INVITATION FOR BID

BID NO: FB-26-008

Page 9 of 12

---

- E. Loss or damage that occurs during shipping or at any point before the university receives the order is the supplier's responsibility. All orders should be properly packaged to prevent damage during shipping. Damage to goods that is not apparent prior to acceptance will be inspected and reported to the supplier within thirty (30) days of receipt.

## Section 3 - Terms and Conditions

*Do not respond to items in this section unless specifically and expressly required*

### 3.1. Doing Business With UA Little Rock

- A. To conduct business with UA Little Rock, all suppliers must be registered and approved in PaymentWorks, our secure supplier management system.
- B. Procurement Services will issue the apparent successful supplier an invitation to PaymentWorks upon completion of the evaluation, release of the Intent to Award letter, **and** ALC approval.
- C. Failure to register in PaymentWorks may result in the cancellation of this award or resulting contract.
- D. For more information, see <https://ualr.edu/procurement/suppliers/>.

### 3.2. Piggyback Clause

Pursuant to Ark. Code Ann. § 19-61-505, any campus, unit, or division of the University of Arkansas System or any college or university in Arkansas will be eligible to acquire from the successful purchaser of bidder goods or services that are the subject of this procurement, on all of the terms and conditions contained in any contract issued under this solicitation.

### 3.3. Minority Business Policy

Minority participation is encouraged in this and all other procurements by state agencies. Minority is defined by Arkansas Code Annotated § 15-4-303 as a lawful permanent resident of this State who is: African American, Hispanic American, American Indian, Asian American, Pacific Islander American, or a Service Disabled Veteran as designated by the United States Department of Veterans Affairs. The Arkansas Economic Development Commission conducts a certification process for minority businesses. Bidders unable to include minority-owned businesses as subcontractors "may explain the circumstances preventing minority inclusion."

- A. The Arkansas Economic Development Commission conducts a certification process for minority-owned and women-owned businesses.
- B. Per Arkansas Code Annotated § 15-4-303, a minority-owned business is defined as a business that is at least fifty-one percent (51%) owned by one (1) or more minority persons, and a minority is defined as a lawful permanent resident of this State who is:
  - African American
  - American Indian
  - Asian American
  - Hispanic American
  - Pacific Islander American
  - A Service Disabled Veteran as designated by the United States Department of Veterans Affairs
- C. Per Act 1080 of the 91st General Assembly Regular Session 2017, a women-owned business is defined as a business that is at least fifty-one percent (51%) owned by one (1) or more women who are lawful permanent residents of this State.

**3.4. Equal Employment Opportunity Policy**

In compliance with Arkansas Code Annotated § 19-60-104, UA Little Rock must have a copy of the supplier's Equal Opportunity Policy before issuing a contract award. UA Little Rock will maintain a file of all supplier EO policies submitted in response to solicitations issued by this office.

- A. *EO Policies* may be submitted electronically to the following email address: [procurement@ualr.edu](mailto:procurement@ualr.edu) , but a hard copy should also be included with the bid response.
- B. Submitting an *EO Policy* to UA Little Rock is a one-time Requirement. Contractors are responsible for providing updates or changes to their policies and supplying *EO Policies* upon request to other state agencies, which must also comply with this statute.
- C. Prospective Contractors who are not required by law to have an *EO Policy* must submit a written statement to that effect.

**3.5. Prohibition Of Employment Of Illegal Immigrants**

- A. Pursuant to Arkansas Code Annotated § 19-61-411, Contractor(s) providing services of \$25,000 or greater shall certify with UA Little Rock that they do not employ or contract with illegal immigrants.
- B. By signing and submitting a response to this Bid Solicitation, a Prospective Contractor for services of \$25,000 or greater agrees and certifies that they do not employ or contract with illegal immigrants. In addition, if selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.

**3.6. Restriction Of Boycott Of Israel**

- A. Pursuant to Arkansas Code Annotated § 25-1-503, a public entity shall not enter into a contract with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel.
- B. This prohibition does not apply to:
  - a. A company that offers to provide the goods or services for at least twenty percent (20%) less than the lowest certifying business.
  - b. Contracts with a total potential value of less than \$1,000.
- C. By checking the designated box on the first page of this bid, a Prospective Contractor agrees and certifies that they do not, and will not, for the duration of the contract, boycott Israel.

**3.7. Restriction Of Boycott Of Energy, Fossil Fuel, Firearms, and Ammunition Industries**

In accordance with Ark. Code Ann. § 25-1-1002, the respondent certifies that it is not currently engaged in a boycott of the energy, fossil fuel, firearms, and ammunition industries and agrees for the duration of its agreement not to engage in a boycott of the energy, fossil fuel, firearms or ammunition industries.

- A. The preceding does not apply to:
  - a. A financial services provider as defined at Ark. Code Ann. § 25-1-1001(8)(A),
  - b. An agreement with a total potential value of less than \$75,000, or
  - c. A contract under which the supplier's price for the goods or services is at least 20% less than the lowest certifying business.

**3.8. Restriction Of Contracts with Scrutinized Companies**

## INVITATION FOR BID

BID NO: FB-26-008

Page 12 of 12

- A. In accordance with Ark. Code Ann. § 25-1-1001, the respondent certifies that the government of the People's Republic of China ("PRC") does not wholly own the bidder or hold a majority interest in the bidder. Bidder further certifies that the PRC does not own or hold a majority interest in a for-profit parent company, subsidiary, or affiliate of the bidder or in a subcontractor to be employed by the bidder
- B. A "scrutinized company" is an entity in which the People's Republic of China holds 51% or greater ownership and includes any for-profit parent, subsidiary, or affiliate of such a company.
- C. This restriction applies regardless of the source of the funds but does not apply to exempt commodities and services.

**3.9. Payment and Provisions**

- A. Invoices are accepted by mail or email. Supplier shall send invoices to one of the following:

PHYSICAL ADDRESS	EMAIL
University of Arkansas at Little Rock ATTN: Accounts Payable 2801 South University Ave Little Rock, Arkansas 72204	<a href="mailto:ACCOUNTSPAYABLE@UALR.EDU">ACCOUNTSPAYABLE@UALR.EDU</a>

- B. Payment shall be made in accordance with applicable State of Arkansas accounting procedures upon acceptance by the university.
- C. UA LITTLE ROCK may not be invoiced before delivery and acceptance of any equipment, service or commodity.
- D. Payment will be made only after the contractor has successfully satisfied the university as to the goods and/or services purchased.
- E. Suppliers shall provide an itemized invoice for all charges.
- F. The Purchase Order Number and/or UA Little Rock Supplier Contract Number (SPC) should be referenced on each invoice.