



**Procurement Services**

University of Arkansas at Little Rock

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*UA Little Rock  
Financial Proposal Packet  
FB-26-013  
Turnkey Digital Planetarium System*

**CAUTION TO SUPPLIER**

*Supplier's failure to submit required items and/or information as specified in the solicitation may result in disqualification.*

All respondents are required to complete the following financial proposal. Please refer to FB-26-013 for additional information and requirements. PLEASE NOTE: The financial proposal should be placed in a separate, clearly marked, sealed envelope.

- A. The following information should be included in the Financial Proposal Packet in addition to the completion of the Official Price Sheet:
- a. A brief explanation of the proposed costs, including any assumptions, scope clarifications, and cost drivers.
  - b. A high-level summary of all costs, including Base Bid, Alternates, and recurring costs (if any).
  - c. A full, detailed list of spares with unit costs. Attach as a separate document if necessary.
  - d. Supporting Attachments
    - i. For any items that cannot be fully captured in the Price Sheet (e.g., seating configuration, warranty term and coverage, project management hours, optional alternates), provide an attachment specifying the breakdown of quantities, labor, or material costs.
  - e. No indirect cost rate structures will be accepted. All overhead, administrative, and project management costs must be fully itemized within the pricing sheet.
- B. **Proposed Alternate Delivery Date (if applicable):** \_\_\_\_\_  
Suppliers should describe how the alternate delivery schedule would provide advantages to the University or the State of Arkansas. This may include, but is not limited to:
- Improved system performance, integration, or quality assurance
  - Cost savings or more efficient use of resources
  - Enhanced scheduling flexibility for University staff or contractors
  - Reduced disruption to campus operations
  - Any other tangible benefits that support successful project completion

The signature below signifies that the prospective supplier agrees that they will honor their proposal as being held open and irrevocable after submission.

Authorized Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Printed/Typed Name: \_\_\_\_\_ Date: \_\_\_\_\_



### Official Bid Price Sheet

All costs necessary to provide a fully operational digital planetarium system must be included. Pricing must include all materials, labor, delivery, installation, calibration, training, project management, and related expenses required to meet the specifications of FB-26-013. All overhead, administrative, and management costs must be itemized within the pricing provided. No indirect cost rate structures will be accepted.

Discounts must be reflected in the Unit Price. In the event of a discrepancy, the Unit Price shall prevail.

**Base System (Required Scope)**

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	EXTENDED AMOUNT	NOTES
1	Projection System (Base Configuration)				
2	Projectors (Specify Quantity Proposed)				
3	Sound System				
4	Software & Computer Cluster				
5	Networking & Connectivity Equipment				
6	Planetarium Control Software				
8	Installation				
9	System Calibration & Commissioning				
10	Training				
11	Warranty				
12	Service During Warranty Period				
13	Seating				
14	Project Management / Engineering / Design Services				
15	Shipping, Freight, Insurance, and Delivery				
16	Labor				
<b>TOTAL BASE COST</b>					

**Recurring Costs**

The University shall have the sole option to renew recurring services (Software, Licensing, Support) on an annual basis. Quoted prices for Years 2 through 5 are for evaluation purposes and budget planning only and do not constitute a multi-year financial obligation.

ITEM	DESCRIPTION	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
1	Software Licensing					
2	Content Licensing					
3	Service Agreement (Post-Warranty)					
4	Cloud Hosting (if Applicable)					
<b>TOTAL RECURRING COST</b>						

**Optional Alternates (if proposed)**

ITEM	DESCRIPTION	QUANTITY	UNIT OF MEASURE	EXTENDED AMOUNT	NOTES
1					
2					
3					
4					

**Total Cost of Ownership**

ITEM	DESCRIPTION	EXTENDED AMOUNT	NOTES
1	Total Base Cost		
2	Total Alternates (entered by university)		
3	Total 5-Year Recurring Costs		
4			
5			
6			