Procurement Services

University of Arkansas at Little Rock

2801 S. University Ave., Little Rock, AR 72204-1099 | (O)501.916.3144 | (F)501.916.3425

Invitation for Bid (IFB)

SOLICITATION INFORMATION			
Solicitation Number:	**FB-26-017**	**Solicitation Issued:**	**April 16, 2026**
Description:	**Drywall Repair and Painting Services**		

Bid Opening Date:	**May 15, 2026**	**Bid Opening Time:**	10:00 AM CST

Per Arkansas Procurement Law and Bid Rules, it is the supplier's responsibility to submit bids at the designated location on or before the bid opening date and time. **Submissions received after the designated bid opening date and time may be rejected as untimely.** Procurement Services shall return them to the supplier without review. It is not necessary to return "no bids."

DELIVERY OF RESPONSE DOCUMENTS	
Delivery Address:	University of Arkansas at Little Rock Office of Procurement Dickinson Hall, Suite 314 2801 South University Little Rock, AR 72204 Suppliers are responsible for delivering their bid documents to the University of Arkansas at Little Rock on or before the scheduled bid opening time. Postage service providers—USPS, UPS, and FedEx—deliver mail to our offices based on our street address. Supplier assumes all risk for timely and properly submitted deliveries.
Bid's Outer Packaging:	Seal the outer packaging and mark it with the following information. • Solicitation number • Date and time of bid opening • Prospective supplier's name and return address **Improperly marked packages may be opened for identification purposes.**

UA LITTLE ROCK PROCUREMENT SERVICES CONTACT			
Buyer:	**Jen Haygood**	**Email:**	**jlhaygood@ualr.edu**

Section 1 - General Instructions and Information

***Do not** respond to items in this section unless specifically and expressly required*

1.1. Introduction

The Board of Trustees of the University of Arkansas, acting for and on behalf of the University of Arkansas at Little Rock (UA Little Rock), invites qualified and experienced suppliers to submit bids for professional drywall and painting services. These services will be primarily used in the four residence halls and the University Village apartment complex during semester turnovers and on an ad-hoc basis. The successful supplier(s) must provide all equipment and supplies necessary to complete the services described herein.

Any resulting Agreements shall be non-exclusive, and no specific amount of work is guaranteed as a result of this solicitation. Drywall and painting work necessary as a result of this solicitation will vary according to university requirements. No bid will be considered that stipulates that the university guarantees to order a specific quantity of any service.

1.2. Current Environment

Floor plans are available in Section 4 - Attachments. **Suppliers are responsible for obtaining the measurements necessary to provide**

East Hall
Traditional residence hall with double and single occupancy rooms. There are 159 bedrooms, 94 bathrooms, and 94 kitchenettes.

West Hall
Two 6-story buildings with pod-style floor plans. There are 188 bedrooms and 144 shared bathrooms. Each pod has one (1) shared (full-size) kitchen, living room, and dining room.

North and South Halls (also referred to as Commons Apartments)
Two- and four-bedroom apartment-style residence hall with 150 rooms per hall (300 rooms total). Four-bedroom units have 1.5 bathrooms, and two-bedroom units have 1 bathroom.

University Village
420-bed residence complex for sophomores, juniors, seniors, and graduate students. It features two- and four-bedroom apartment-style suites with private bathrooms.

1.3. Type of Contract

A. As a result of this IFB, UA Little Rock intends to award a contract to one supplier.
B. By submitting a signed proposal in response to this IFB, the prospective supplier represents and warrants that it will honor its proposal as being held open as irrevocable after this period.
C. The initial term of a contract will be **one year** upon award unless designated otherwise. Upon mutual agreement by the supplier and university, the contract may be renewed by UA Little Rock for up to **six (6)** additional one-year terms or portions thereof, not to exceed a total aggregate contract term of **seven (7)** consecutive years.
D. Pursuant to Ark. Code Ann. § 19-61-802, any State public procurement unit may participate in this Contract with a participating addendum signed by the Contractor and approved by the chief procurement officer of the procurement agency issuing the contract.
E. The pricing and discounts established under this Agreement shall be made available to all campuses, divisions, and units within the University of Arkansas System ("UA System Entities"). Consistent with Ark. Code Ann. § 19-61-802, any eligible State public procurement unit may participate in this Contract

through execution of a participating addendum signed by the Contractor and approved by the chief procurement officer of the procurement agency issuing the contract.

a. While pricing shall remain consistent, each participating entity reserves the right to negotiate or incorporate its own specific terms and conditions, which shall be documented in a separate participating addendum, purchase order, or supplemental agreement, as applicable. No entity shall be bound by the non-pricing terms of the original agreement unless it has executed the required participation document. Each participating entity shall be solely responsible for its own budget, procurement actions, and payments.
b. In the event of a conflict between the resultant original agreement and a participating entity's addendum, purchase order, or supplemental agreement, the terms of the participating entity's document shall control with respect to that specific procurement.

1.4. Schedule of Events

Event Description	Date
Release of IFB	**April 16, 2026**
Questions from Bidders due	**April 27, 2026 by 5:00 PM CST**
Answers to questions posted*	**May 1, 2026**
Bid Deadline/ Bid Opening	**May 15, 2026 @ 10:00 AM CST**
Review complete*	**May 26, 2026**
Recommended award submitted for legislative approval*	**May 29, 2026**
Final legislative review*	**June 19, 2026**
Award Commences*	**July 1, 2026**

Table A

*Anticipated Dates.

1.5. Mandatory Site Visit

a. Should a vendor desire a site visit, an optional site visit may be arranged by requesting an appointment with the site visit coordinator.
b. Site visits must be scheduled not less than 48 hours in advance of the desired visit.
c. The site visit coordinator's contact information
   Daryll McGee
   Email: dkmcgee@ualr.edu
   Phone: 501-916-5132
d. The site visit address:
   University Commons
   2801 South University Avenue
   Little Rock, Arkansas 72204

1.6. Live Proposal Opening

Use the information below to view the proposal opening online on the day and time listed in Table A.

Zoom Meeting Link:	https://ualr-edu.zoom.us/j/89890562391
Meeting ID:	898 9056 2391
Dial-In Information:	877 853 5257 US Toll-free
	888 475 4499 US Toll-free

1.7. Clarification of IFB Solicitation

Submit any questions requesting clarification of information contained in this solicitation via email to the buyer no later than the date and time listed in Table A. Questions will be consolidated and responded to by the university as deemed appropriate. The university's consolidated, written response is anticipated to be posted on the university's website by the close of business on the date provided in Table A.

A. For each question submitted, the prospective supplier should reference the specific solicitation item number to which the question refers.
B. If a prospective supplier's questions are unclear or non-substantive, the university may request clarification of a question(s) or decline to answer.
C. Prospective suppliers may contact the buyer with non-substantive questions before the proposal opens.
D. The prospective supplier should notify the buyer of any term, condition, etc., that precludes the prospective supplier from submitting a compliant, responsive proposal. Prospective suppliers should note that it is their responsibility to seek resolution of all such issues, including those relating to the terms and conditions of the contract, before submitting a proposal.
E. An oral statement by UA Little Rock will not be part of any contract resulting from this solicitation. It may not reasonably be relied on by any prospective supplier as an aid to interpretation unless it is expressly adopted in writing by UA Little Rock.

1.8. Response Documents

Do not include any other documents or ancillary information, such as a cover letter or promotional/ marketing information.

Printed responses should be formatted no larger than 8.5" x 11", fully recyclable (i.e., no plastic covers, plastic tabs, etc.), and bound with glue, staples, or thread (i.e., perfect bound, saddle stitching, etc.). Metal or plastic coil binding is not allowed. Responses must be submitted in the English language.

A. Technical Response Packet

Prospective suppliers shall utilize the Technical Response Packet to submit their responses.

A. The Original Technical Proposal Packet should be clearly marked "Original" and must be received on or before the proposal opening date and time.
B. The packet must include the following:
   1. Original signed Proposal Signature Page
   2. Original signed Proposed Subcontractors Form, if applicable
   3. Response to Information for Evaluation section
   4. Recommended Options Form, if applicable
   5. Other documents and information expressly required in this solicitation

C. The following items, which **must be submitted before a contract award** to the prospective supplier, may also be included with the prospective supplier's proposal.
   1. EO 98-04: Contract and Grant Disclosure Form
   2. Copy of prospective supplier's Equal Opportunity Policy.

3. Voluntary Product Accessibility Template (VPAT), if applicable.

D. **Do not include pricing in the technical response packet.**

B. Financial Proposal Packet

Prospective respondents should utilize the Financial Proposal Packet posted with the solicitation document and submit it separately from the Technical Response Packet.

A. All fees and costs should be disclosed on the financial packet.
B. All pricing must be proposed in U.S. dollars and cents.
C. Pricing document packet should be clearly marked "Pricing."

C. Recommended Response Documents

In addition to the Technical Response Packet and the Financial Proposal Packet, the following items should be submitted **on a flash drive** as PDF files.

a. One (1) PDF copy of the Technical Response Packet.
b. One (1) PDF copy of the Financial Proposal Packet.
c. One (1) redacted copy (marked "REDACTED") of the original Technical Response Packet. See Proprietary Information in Solicitation Terms and Conditions for more information.
d. If the university requests additional copies, they must be delivered within twenty-four (24) hours of the request.
   1. All additional copies **must** be identical to the original hard copy.
   2. In case of a discrepancy, the original hard copy shall govern.

1.9. Additional Terms and Conditions

A. This solicitation incorporates all of the Solicitation Terms and Conditions on the UA Little Rock Procurement Services website here: https://ualr.edu/procurement/bids/.
   a. Any special terms and conditions included in this solicitation shall override the Solicitation Terms and Conditions.
B. Any purchase or contract as a result of this solicitation incorporates all the UA System Procurement Terms and Conditions as posted here: https://www.uasys.edu/system-office/finance-and-administration/procurement/.
   a. Any special terms and conditions included in this solicitation shall override the UA System Procurement Terms and Conditions.

1.10. About UA Little Rock

The University of Arkansas at Little Rock is a metropolitan research university that provides access to quality education through flexible learning and unparalleled internship opportunities. At UA Little Rock, we prepare our students to be innovators and responsible leaders in their fields. Committed to its mission, UA Little Rock is a driving force in Little Rock's thriving cultural community and a significant component of the city and state's growing profile as a regional leader in research, technology transfer, economic development, and job creation.

For more information on the university, please see ualr.edu/about/.

Section 2 - Specifications

Do not *respond to items in this section unless specifically and expressly required.*

2.1. Qualifications and Expectations

A. The supplier shall possess the experience, personnel, equipment, and licenses necessary to perform the services described in this solicitation in a professional and workmanlike manner. The supplier **must have at least three (3) years of experience** just prior to this solicitation, providing services of similar scope and extent as the ones detailed herein. *Supplier's experience must have been as a primary contractor.*

B. Service will be provided on an as-needed basis, with no minimum guarantee of work. The supplier must specify an expected response time; response times should not exceed three business days. The supplier shall notify the university of any preexisting structural or surface damage not included in the service request that is discovered before beginning work.

C. The awarded supplier(s) shall comply with all applicable OSHA regulations and maintain safe working conditions at all times.

2.2. Painting Services

The painting services anticipated under the resulting contract include, but are not limited to, the following:

A. Preparation
   a. Move and protect furniture as necessary to perform painting services. Furniture shall be returned to its original location upon completion of work.
   b. Remove nails and fill holes, and fill small nicks and dings in walls, trim, and doors as needed.
   c. Remove and tape off or mask all wall outlets, switches, and light coverings.
   d. Clean surfaces of dust, grease, and debris before painting.
   e. Scuff sand trim for better adhesion of new paint as needed.
   f. Cover and protect surfaces, fixtures, and flooring not being painted using the appropriate material, such as painter's tape, drop cloths, etc.
   g. Caulk door frames as needed.

B. Completion
   a. All painted areas must be clean upon completion of work.
      1. Supplier is responsible for removing all materials used during painting, including but not limited to drop cloths, brushes, rollers, and cans.
   b. All furniture and flooring are to be free of paint spills and droplets. Should spillage occur, the supplier is responsible for repairing, professionally cleaning, or replacing damaged carpet, flooring, or furniture as determined by the university.
   c. All debris and waste materials shall be removed from the site and disposed of in accordance with local and state regulations.

C. Areas to be Painted
   a. Walls in bedrooms, living rooms, hallways, bathrooms, and kitchens, ceilings, closets (excluding shelving), baseboards, window sills, doors, and door frames.

D. Paint Product
   The following paint products or their university-pre-approved equivalents must be used.
   a. Walls: Sherwin-Williams Semi-Gloss Kilim Beige SW 6106

b. Doors, Frames, Trim Work: Semi-Gloss Pacer White SW 6098
c. Ceilings: Flat Kilim Beige SW 6106

2.1. Drywall Repair Services

The drywall repair services anticipated under the resulting contract include, but are not limited to, the following:

A. Removal of Damaged Drywall
   a. Remove damaged drywall or damaged wall material.
   b. Remove damaged insulation or backing materials if applicable.
   c. Remove loose tape, joint compound, or fasteners.
   d. Dispose of all debris and waste materials in accordance with applicable regulations.

B. Drywall Installation and Repair
   a. Install new drywall panels to match existing thickness.
   b. Secure drywall to studs or backing using drywall screws.
   c. Repair holes, cracks, nail pops, or damaged areas.
   d. Replace insulation where required.
   e. Install moisture-resistant drywall in wet areas when specified.

C. Finishing and Painting
   a. Tape and finish all joints using drywall tape and joint compound.
   b. Apply multiple coats of joint compound as required.
   c. Sand finished surfaces smooth and flush with existing surfaces.
   d. Match existing wall or ceiling textures where applicable.
      i. Repaired surfaces must match existing texture and finish such that repairs are not readily apparent when viewed from a distance of three feet under normal room lighting conditions. University representative will conduct final inspection using standardized evaluation criteria.
   e. Apply one coat of primer.
   f. Apply two coats of paint to repaired surfaces.
   g. Match existing color and finish, unless otherwise requested by the university.
      i. Repaired surfaces must match existing texture and finish such that repairs are not readily apparent when viewed from a distance of three feet under normal room lighting conditions. University representative will conduct final inspection using standardized evaluation criteria.

D. Trim
   a. Remove and replace damaged baseboards, casing, or trim.
   b. Reinstall wall fixtures removed for repairs.
   c. Repair corner bead or install new metal/plastic corner bead where needed.

2.2. Ad-Hoc Services

The university may request additional services related to drywall repair and painting within the scope of this contract. Such services must be similar in nature and complexity to the base services described herein. All additional work requires written authorization and agreed-upon pricing before commencement.

2.3. Future Additions

During the contract term and subsequent renewals, the university may request services in additional campus facilities not originally identified in this solicitation.

2.4. Requirements for Resultant Contracts

A. Insurance Requirements

a. Prior to award, the successful supplier shall furnish an approved Certificate of Insurance from a company or agent licensed in the State of Arkansas, and must retain insurance coverage throughout the contract period and any extensions. The insurance may not be modified without OAS approval. The following is a list of liability limits:
   1. Worker's Compensation and Employee Liability Policy
      i. Worker's Compensation — Statutory Limits
      ii. Employer's Liability — $1,000,000.00 each accident
   2. Comprehensive General Liability Policy
      i. Premises and Operation
      ii. Contractual Insurance
      iii. Personal Injury
   3. Each item listed under Comprehensive General Liability Policy must have:
      i. Bodily Injury — $500,000.00 each person
         $500,000.00 each occurrence
      ii. Property Damage — $1,000,000.00 each occurrence
         $1,000,000.00 aggregate
      iii. Automobile Liability — $100,000.00 including non-owned and hired vehicles

b. The supplier assumes all liability for any accidental or criminal occurrence.

c. Insurance policies shall be written by a company or companies authorized to do business in the State of Arkansas.

d. Failure to file certificates or acceptance by the university, which does not indicate the specified coverage, shall in no way relieve the supplier of their responsibility for maintaining adequate insurance.

B. Personnel Requirements

a. The supplier(s) shall comply with all applicable governmental regulations related to the employment, compensation, and payment of personnel and shall abide by all rules and regulations concerning the employment of minors.

b. The supplier(s) and all employees of the supplier(s) shall observe all university rules and regulations that apply to university employees while on campus.

c. All employees providing any type of service are to be uniformed personnel with name badges or other identification prominently displayed.

d. The supplier(s) will provide a professional manager who will be accessible to university staff and knowledgeable about the university and who has full authority to make operational decisions on behalf of the supplier(s).

e. The supplier shall ensure all employees and subcontractors have passed a comprehensive criminal background check completed within the previous twelve (12) months before assignment to university work. Documentation verifying these checks must be available for University review upon request. Individuals with convictions related to violent offenses, sexual offenses, or crimes involving theft or fraud shall not be permitted to work on university property.

f. Personnel shall remain strictly within the specific units or hallways assigned for service. Use of student-only common areas, residential laundry facilities, or student-designated restrooms is prohibited. The supplier must utilize University-designated service restrooms only.

g. The supplier(s) shall not subcontract all or any substantial part of the contract without prior written approval of the university. The supplier(s) shall be fully responsible for the acts and

omissions of its subcontractors and of the persons directly or indirectly employed by them. Subcontractors shall be bound by the terms of any contract awarded under this solicitation.

2.5. Performance Standards

State law requires that qualifying contracts for services include Performance Standards to measure the overall quality of services provided. The university's Performance Standards are outlined in Table B. Performance Standards identify expected deliverables, performance measures, or outcomes and define the acceptable standards a supplier should meet to avoid assessment of damages.

A. The university may be open to Performance Standards negotiations before the contract award, before the commencement of services, or throughout the contract duration.
B. The university **shall** have the right to modify, add, or delete Performance Standards throughout the contract's term should the university determine it is in its best interest to do so.
C. Any changes or additions to performance standards will be made in good faith following accepted industry standards and may include the input of the supplier to establish reasonably achievable standards.
D. All changes made to the Performance Standards **shall** become an official part of the contract.
E. Performance Standards **shall** continue throughout the term of the contract.
F. Campus Living staff shall be responsible for the evaluation of performance throughout the term of the contract.
G. Failure to meet the minimum Performance Standards as specified may result in the assessment of damages.
H. If a Performance Standard is not met, the supplier shall be provided written notice of performance deficiencies and given a reasonable opportunity to correct the issue prior to assessment of damages, unless the deficiency poses an immediate safety or security risk
I. The university **shall** have the right to waive damages if it determines there were extenuating factors beyond the supplier's control that hindered performance. In these instances, the university shall determine the performance acceptability.
J. Should any compensation be owed to the university due to the assessment of damages, the supplier should follow the direction of the university regarding the required compensation process.

SERVICE CRITERIA	ACCEPTABLE RANGE	DMG FOR INSUF. PERFORMANCE
Timeliness of Response	100% of service requests acknowledged and provided a proposed service schedule within three (3) business days.	Corrective action plan required; repeated failure may lead to contract termination.
Surface Preparation	100% of surfaces properly prepared prior to work, including scuff sanding, caulking, filling holes, and protecting adjacent surfaces with drop cloths or coverings, as verified by university inspection.	Supplier must stop work and remediate preparation deficiencies at their own expense before proceeding.
Drywall Repair Quality	Repaired drywall must be securely installed, flush with surrounding surfaces, and free of visible seams, ridges, bubbles, depressions, or fastener pops when viewed from normal standing height under normal lighting conditions.	Supplier must sand, refinish, or reinstall affected drywall repair at their own expense until acceptable finish is achieved.

Texture and Finish Matching	Repaired or painted areas must match surrounding wall or ceiling texture and finish to the greatest extent possible. No visible patch outlines or inconsistencies are acceptable.	Supplier must retexture, repaint, or refinish affected areas at no cost to the university.
Technical Specification Compliance	100% adherence to specified paint colors, sheens, and approved products unless otherwise authorized by the university.	Supplier must repaint affected areas with the correct product at no cost to the university.
Site Cleanliness & Restoration	No paint droplets, drywall dust, debris, or materials left on flooring, furniture, fixtures, or surrounding areas. Furniture must be returned to original placement and work areas cleaned upon completion.	Supplier must professionally clean or replace damaged items at their own expense within 48 hours.
Work Completion	100% of assigned work orders completed within the timeframe approved by the university in the accepted quote or work order.	Liquidated damages of $100 per day may be assessed for each day beyond the approved completion deadline.
Security Compliance	100% of staff assigned to university work must have cleared required background checks and wear visible identification while on campus.	Immediate removal of non-compliant staff from campus and potential contract termination.
Site Conduct	Zero verified incidents of unauthorized access to restricted areas or inappropriate interaction with students or residents.	Written warning for first offense; $250 penalty for each subsequent verified occurrence.

Section 3 - Terms and Conditions

***Do not** respond to items in this section unless specifically and expressly required*

3.1. Doing Business With UA Little Rock

A. To conduct business with UA Little Rock, all suppliers must be registered and approved in PaymentWorks, our secure supplier management system.
B. Procurement Services will issue the apparent successful supplier an invitation to PaymentWorks upon completion of the evaluation, release of the Intent to Award letter, **and** ALC approval.
C. Failure to register in PaymentWorks may result in the cancellation of this award or resulting contract.
D. For more information, see https://ualr.edu/procurement/suppliers/.

3.2. Piggyback Clause

Pursuant to Ark. Code Ann. § 19-11-249, any campus, unit, or division of the University of Arkansas System or any college or university in Arkansas will be eligible to acquire from the successful purchaser of bidder goods or services that are the subject of this procurement, on all of the terms and conditions contained in any contract issued under this solicitation.

3.3. Equal Employment Opportunity Policy

In compliance with Arkansas Code Annotated § 19-11-104, UA Little Rock must have a copy of the supplier's Equal Opportunity Policy before issuing a contract award. UA Little Rock will maintain a file of all supplier EO policies submitted in response to solicitations issued by this office.

A. *EO Policies* may be submitted electronically to the following email address: procurement@ualr.edu , but a hard copy should also be included with the bid response.
B. Submitting an *EO Policy* to UA Little Rock is a one-time Requirement. Contractors are responsible for providing updates or changes to their policies and supplying *EO Policies* upon request to other state agencies, which must also comply with this statute.
C. Prospective Contractors who are not required by law to have an *EO Policy* must submit a written statement to that effect.

3.4. Prohibition Of Employment Of Illegal Immigrants

D. Pursuant to Arkansas Code Annotated § 19-11-105, Contractor(s) providing services of $25,000 or greater shall certify with UA Little Rock that they do not employ or contract with illegal immigrants.
E. By signing and submitting a response to this Bid Solicitation, a Prospective Contractor for services of $25,000 or greater agrees and certifies that they do not employ or contract with illegal immigrants. In addition, if selected, the Prospective Contractor certifies that they will not employ or contract with illegal immigrants during the aggregate term of a contract.

3.5. Restriction Of Boycott Of Israel

A. Pursuant to Arkansas Code Annotated § 25-1-503, a public entity shall not enter into a contract with a company unless the contract includes a written certification that the person or company is not currently engaged in, and agrees for the duration of the contract not to engage in, a boycott of Israel.
B. This prohibition does not apply to:
    a. A company that offers to provide the goods or services for at least twenty percent (20%) less than the lowest certifying business.
    b. Contracts with a total potential value of less than $1,000.
C. By checking the designated box on the first page of this bid, a Prospective Contractor agrees and certifies that they do not, and will not, for the duration of the contract, boycott Israel.

3.6. Restriction Of Boycott Of Energy, Fossil Fuel, Firearms, and Ammunition Industries

In accordance with Ark. Code Ann. § 25-1-1002, the respondent certifies that it is not currently engaged in a boycott of the energy, fossil fuel, firearms, and ammunition industries and agrees for the duration of its agreement not to engage in a boycott of the energy, fossil fuel, firearms or ammunition industries.

A. The preceding does not apply to:
   e. A financial services provider as defined at Ark. Code Ann. § 25-1-1001(8)(A),
   f. An agreement with a total potential value of less than $75,000, or
   g. A contract under which the supplier's price for the goods or services is at least 20% less than the lowest certifying business.

3.7. **Restriction Of Contracts with Scrutinized Companies**

A. In accordance with Ark. Code Ann. § 25-1-1001, the respondent certifies that the government of the People's Republic of China ("PRC") does not wholly own the bidder or hold a majority interest in the bidder. Bidder further certifies that the PRC does not own or hold a majority interest in a for-profit parent company, subsidiary, or affiliate of the bidder or in a subcontractor to be employed by the bidder
B. A "scrutinized company" is an entity in which the People's Republic of China holds 51% or greater ownership and includes any for-profit parent, subsidiary, or affiliate of such a company.
C. This restriction applies regardless of the source of the funds but does not apply to exempt commodities and services.

3.8. **Payment and Provisions**

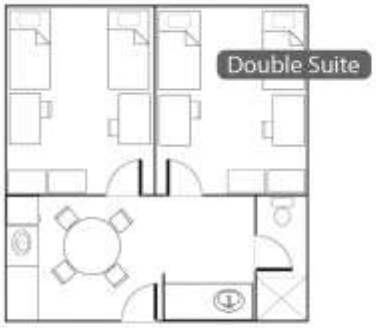
A. Invoices are accepted by mail or email. Supplier shall send invoices to one of the following:

PHYSICAL ADDRESS	EMAIL
University of Arkansas at Little Rock ATTN: Accounts Payable 2801 South University Ave Little Rock, Arkansas 72204	ACCOUNTSPAYABLE@UALR.EDU

B. Payment shall be made in accordance with applicable State of Arkansas accounting procedures upon acceptance by the university.
C. UA LITTLE ROCK may not be invoiced before delivery and acceptance of any equipment, service or commodity.
D. Payment will be made only after the contractor has successfully satisfied the university as to the goods and/or services purchased.
E. Suppliers shall provide an itemized invoice for all charges.
F. The Purchase Order Number and/or UA Little Rock Supplier Contract Number (SPC) should be referenced on each invoice.

Section 4 - Attachments

East Hall

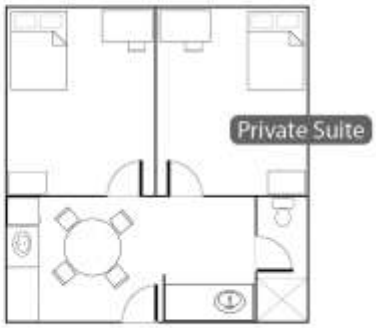


Double bedrooms include:
- 2 twin beds
- 2 chairs
- 2 wardrobes
- 2 desks
- 2 chests of drawers

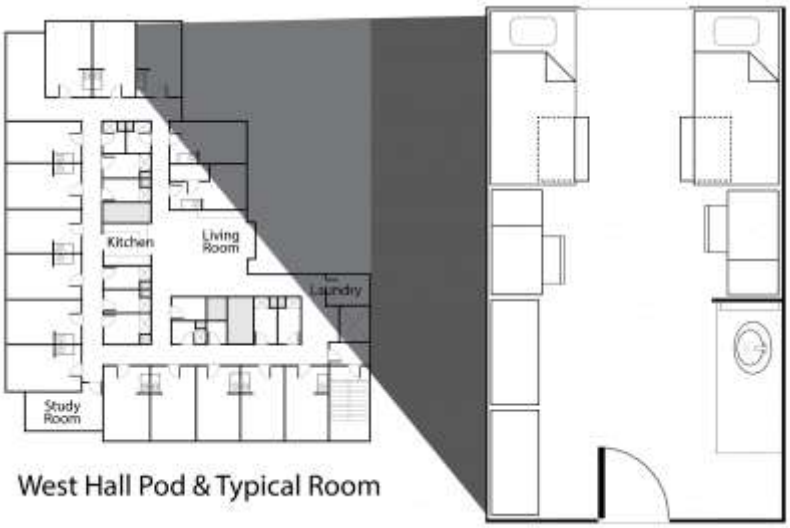
Bedroom Size: 12.5 ft. x 15 ft.

Private bedrooms include:
- 1 full bed
- 1 chair
- 2 wardrobes
- 1 desk
- 1 chest of drawers

Bedroom Size: 12.5 ft. x 15 ft.

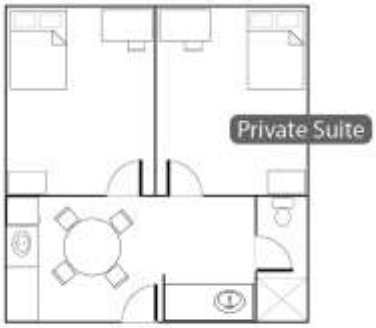


West Hall



Private bedrooms include:
- 1 full bed
- 1 chair
- 2 wardrobes
- 1 desk
- 1 chest of drawers

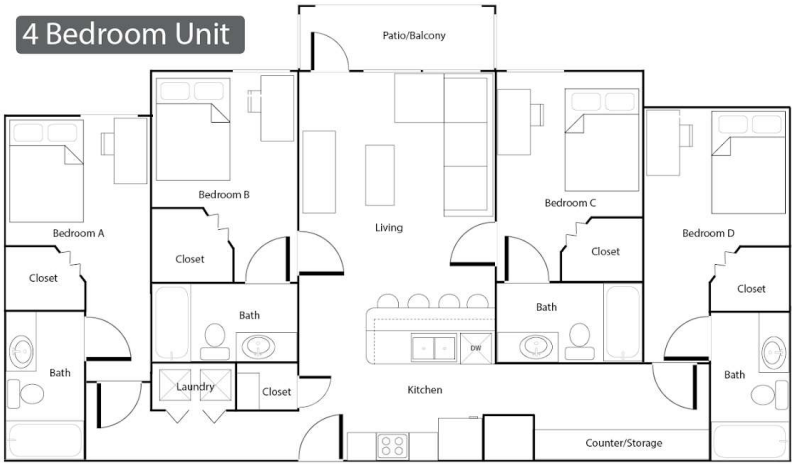
Bedroom Size: 12.5 ft. x 15 ft.



North and South Halls

University Village

University Village Cont.



Bedrooms include:

- *Full size bed*
- *Chest of drawers*
- *Desk with chair*
- *Closet*

***Bedroom Size**: 9 ft. x 15.5 ft., including closet*

***Bathroom Size**: 9 ft. x 5 ft.*