CONTENTS

1 Welcome Guide
2 Orientation Schedule
3 Orientation Leaders
4 My Campus Resources
5 Advising 101
6 My Trojan ID, My BOSS Pin, My Passwords, My Quick Links; My Academic Advisor
7 My Top Secret Trojan Information
8 What is FERPA; My Privacy Settings
9 My Financial Aid; My College Money
10 My General Education Core
11 UA Little Rock Colleges, Majors, Concentrations, & Emphasis Areas
12 Registering For My Courses Using Schedule Planner
13 Quick Facts About Schedule Planner; Frequently Asked Questions
14 My Trojan Checklist; UA Little Rock Contacts
15 My Success at UA Little Rock
16 Campus Map

Freshman Orientation Schedule

8 a.m.  Check-in
8:15 a.m.  Tour of Campus OR Tour of Campus Living Spaces
8:45 a.m.  Tour of Campus OR Tour of Campus Living Spaces
9:30 a.m.  Welcome to UA Little Rock
10 a.m.  Trojan Technology
11 a.m. - 2 p.m.  Advising, Lunch, and Expert Panel
2:15 p.m.  College Presentations and Tours
3 p.m.  Check-out

Transfer Orientation Schedule

8 a.m.  Check-in
8:15 a.m.  Campus Tour OR Tour of Campus Living
8:45 a.m.  Campus Tour OR Tour of Campus Living
9:30 a.m.  Welcome to UA Little Rock
10 a.m.  Trojan Technology
11 a.m.  Lunch
Noon  College Presentations and Tours
1 p.m.  Check-out
Orientation Leaders

Ryan Amador
Jonesboro, AR
Health & Promotions
Sophomore

"Freshman year isn’t as hard as you think. Take time to go out and have fun while taking care of your studies."

Jonathan Bailey
Maumelle, AR
Business Analytics
Sophomore

"Come here ready to meet new people! PS, always read your syllabus."

Landon DeKay
Maumelle, AR
Political Science
Sophomore

"Get involved in as many on-campus activities as you can. This allows you to branch out and make connections with people you might have never even thought about."

Taylor Gulley
Little Rock, AR
Nursing
Sophomore

"The first semester is the hardest, because you’re transitioning. But you got this!"

Ariel Hudson
Meridian, MS
Music Performance
Sophomore

"Be the life of the party! Take care of your mental health!"

John Marion
Little Rock, AR
Social Work
Sophomore

"Get involved & don’t be afraid to speak up!"

Johnpaul Martinez
Little Rock, AR
Nursing
Sophomore

"Stay focused. It’s so easy to get caught in in the fun of college... but keep your head straight. You got this!"

Gian Giuseppe G. Naquila
Little Rock, AR
Biology
Senior

"Your life is your own masterpiece. Academics are easy & teachers give good study materials. Always ask questions if things get confusing!"

Kedecia Neyland
Little Rock, AR
Psychology
Junior

"Don’t put a time frame on your education. Work at your own pace and get it done."

Zoreia Robinson
Little Rock, AR/St. Louis, MO
Interpretation: ASL/English
Junior

"Experience matters more. Participate on campus and volunteer for opportunities in your major."

Andre Roddy
Helena - West Helena, AR
Marketing; Professional Sales
Senior

"Keep reminding yourself college isn’t hard, but life is without a degree."

Tonya Webb
Pine Bluff, AR
English Creative Writing/Pre-Law, Senior

"Take it slow; it takes time to adjust. Get involved; check out the Student Experience center. Remember why you’re here; focus on your studies."

Mailee Xiong
Decatur, AR
Chemistry
Sophomore

"Don’t buy your textbooks before you go to class. Who knows, maybe you won’t have to buy one!"
My Campus Resources

CAMPUS LIVING — APPLY TODAY!
ualr.edu/campusliving | campusliving@ualr.edu
1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Student Services
4. Select Housing
5. Select Application

#1 safest campus in Arkansas by US Department of Education’s Campus Security Survey and FBI’s Uniform Crime Reporting.

WAYS TO CONNECT ON CAMPUS

Career Center
- Resume assistance
- Interview preparation
- Career professionalism
- Online job search platform (Handshake)
- Job and internship placement

Multicultural Center
- Student Affairs Success Initiatives (mentorship program)
- Diversity and Inclusion Programs

Student Experience Center
- Fraternity/Sorority Life
- Leadership Development
- Special Events & Cultural Observances
- Student Government Association
- UA Little Rock Forum Student Newspaper
- University Program Council

HELPFUL NUMBERS

UA Little Rock 24/7 Public Safety Hotline 501-569-3400
UA Little Rock Dean of Students 501-569-3328
Pulaski County Health Unit 501-280-3100
Rape Crisis Inc. 24 Hour Hotline 501-801-2700
National Domestic Violence 24 Hour Hotline 800-799-7233
Alcohol and Other Drug Information Hotline 800-729-6686
Suicide Prevention Hotline 800-273-8255
St. Vincent Infirmary / Medical Center 501-552-3000
Baptist Medical Center 501-202-2300
University Hospital (UAMS) 501-686-6333

#1 most diverse public university in Arkansas! - according to Niche.com.
Welcome!
We’re glad you’re here! Advising 101 starts you on your academic journey, including how to identify: campus academic resources, credit hours, student classifications, degrees, required core general education courses, areas of study (your major), and how to register for classes.

Who is My Academic Advisor?
You have been assigned an Academic Advisor, which is a professional staff or faculty member designated to serve as an academic resource. Your Advisor guides your path toward graduation, helps you stay on track academically, provides opportunities within your major, and ensures you meet all requirements for graduation. Please speak with your Academic Advisor should you have questions or concerns. See page 6 for instructions to identify your Academic Advisor.

Undergraduate Catalog
The catalog outlines all school academic policies, degree options, degree requirements, course descriptions, the academic calendar, and other information regarding UA Little Rock student services. ualr.edu/catalogs/undergraduate-catalog

Degree Types
Associate degree: awarded for an undergraduate major generally lasting for two years of full-time study or at least 60 credit hours.

Bachelor’s degree: awarded for an undergraduate major generally lasting for four years of full-time study or at least 120 credit hours. This is the standard degree students will receive when graduating from college.

Certificate: not a degree, but a program of coursework in a specialty area that typically can be completed faster than a degree.

Understanding Your Bachelor’s Degree
Your undergraduate bachelor’s degree is earned upon successful completion of college credits in the following areas:

- **General Core**: 35 hrs
- **University Core College Core**: 18 hrs minimum (if required)
- **Major**: 30 hrs minimum
- **Minor**: 18 hrs minimum (if required)
- **Electives**: Classes for total required hours
- **First Year Colloquium**: 1-3 hrs (first-time, full-time freshmen must take)
- **Language**: 0.5 hrs (if required)
- **Total to graduation**: 120 hours minimum

*Students must have 45 upper-level hours (3000-4000 level) and 30 hours at UA Little Rock to graduate. Students may be required to take college preparatory classes. Grades in these classes are not included in GPA calculations, and the hours do not count toward the minimum 120 hours to graduate.*

How To Graduate in Four Years
It typically takes four years of college-level coursework to graduate with a bachelor’s degree. Because a bachelor’s degree usually contains 120 credit hours, we recommend you take 15 hours each fall and spring semester or take 12 hours each fall and spring semester and 6 hours during the summer!

<table>
<thead>
<tr>
<th>Classification</th>
<th>12-Hour Solution</th>
<th>15-Hour Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Semester</td>
<td>Hours</td>
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<tr>
<td>Freshmen</td>
<td>Fall 12</td>
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<td></td>
<td>Spring 12</td>
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<td></td>
<td>Summer 6</td>
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<tr>
<td>Sophomore</td>
<td>Fall 12</td>
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<tr>
<td></td>
<td>Spring 12</td>
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<td></td>
<td>Summer 6</td>
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<tr>
<td>Junior</td>
<td>Fall 12</td>
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<td>Spring 12</td>
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<td>Summer 6</td>
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<tr>
<td>Senior</td>
<td>Fall 12</td>
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<td></td>
<td>Spring 12</td>
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<tr>
<td></td>
<td>Summer 6</td>
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</tbody>
</table>

Authored by the Trojan Academic Advising and Support Center | Student Services Center Building 320
**My Trojan ID (T#)**
1. Go to boss.ualr.edu
2. Select Secure Login
3. Enter Social Security# in User ID field
4. Select Login
5. Your T# will be displayed

**My Boss Pin**
1. Go to boss.ualr.edu
2. Select Secure Login
3. Enter T# in the User ID field
4. Select Forgot PIN
5. Follow prompts to set a new BOSS PIN

**My Passwords**
1. Go to boss.ualr.edu
2. Select Secure Login
3. Enter T# and PIN
4. Select Login
5. Select Personal Information tab
6. Select List Accounts and Change Passwords link
7. Locate NetID, email address, and Active Directory account names, underneath “Account” column
8. Write these account names on the top of the next page, you will need them later!
9. Select Change Password checkbox next to each account
10. Enter and confirm your new password
11. Select Change Passwords on Change Passwords on Selected Accounts

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**Now that you have your NetID and Password, you can open all UA Little Rock systems through Blackboard Quick Links!**

<table>
<thead>
<tr>
<th>Quick Links</th>
<th>Description</th>
</tr>
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<tbody>
<tr>
<td>BOSS</td>
<td>View your academic records; accept financial aid; check your account balance; make a payment; change UA Little Rock system passwords; identify your Academic Advisor; update your personal contact information; acknowledge and update FERPA rights; and apply for graduation!</td>
</tr>
<tr>
<td>Email</td>
<td>Official means of communication from UA Little Rock faculty members and administrative offices. You are expected to read this email account daily!</td>
</tr>
<tr>
<td>Google Drive</td>
<td>Keep all of your documents, pictures, and files.</td>
</tr>
<tr>
<td>Google Calendar</td>
<td>View your daily calendar.</td>
</tr>
<tr>
<td>Class Search</td>
<td>View and search the semester’s class schedule.</td>
</tr>
<tr>
<td>My Degree Plan (Degree Works)</td>
<td>View your course recommendations, Academic Advisor’s notes, your major degree plan, and how many classes you have left to graduate.</td>
</tr>
<tr>
<td>Bookstore</td>
<td>Search for textbooks at UA Little Rock’s bookstore!</td>
</tr>
<tr>
<td>RegisterBlast</td>
<td>Allows you to register to take a test/exam from your professor through the Office of Testing Services.</td>
</tr>
<tr>
<td>Find a Career (Handshake)</td>
<td>Allows you to network and search for your career job opportunity.</td>
</tr>
<tr>
<td>Register for Classes (Schedule Planner)</td>
<td>Create your class schedule.</td>
</tr>
</tbody>
</table>

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**My Quick Links**
- Go to blackboard.ualr.edu
- On the left side, see Quick Links, which allows you to access multiple systems without having to log in over and over again and be logged out automatically after a certain amount of time to keep your data secure.

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**My UA Little Rock Academic Advisor**

To confirm your Academic Advisor:
1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Student Services tab
4. Select My Advisor link
5. Select current Semester
**What is FERPA?**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. The law applies to all schools that receive funds under an applicable program of the U.S. Department of Education.

FERPA gives parents certain rights with respect to their children’s education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. Students to whom the rights have transferred are “eligible students.”

• Parents or eligible students have the right to inspect and review the student’s education records maintained by the school. Schools are not required to provide copies of records unless, for reasons such as great distance, it is impossible for parents or eligible students to review the records. Schools may charge a fee for copies.

• Parents or eligible students have the right to request that a school correct records which they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.

Generally, schools must have written permission from the parent or eligible student in order to release any information from a student’s education record. However, FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31):

- School officials with legitimate educational interest;
- Other schools to which a student is transferring;
- Specified officials for audit or evaluation purposes;
- Appropriate parties in connection with financial aid to a student;
- Organizations conducting certain studies for or on behalf of the school;
- Accrediting organizations;
- To comply with a judicial order or lawfully issued subpoena;
- Appropriate officials in cases of health and safety emergencies; and
- State and local authorities, within a juvenile justice system, pursuant to specific State law.

Schools may disclose, without consent, “directory” information such as a student’s name, address, telephone number, date and place of birth, honors and awards, and dates of attendance. However, schools must tell parents and eligible students about directory information and allow parents and eligible students a reasonable amount of time to request that the school not disclose directory information about them. Schools must notify parents and eligible students annually of their rights under FERPA. The actual means of notification (special letter, inclusion in a PTA bulletin, student handbook, or newspaper article) is left to the discretion of each school.

**My Privacy Settings**

1. From blackboard.ualr.edu
2. Select BOSS
3. Select Student Services tab
4. Select Student Records link
5. Select Privacy Settings link
6. On this page you can mark your information as confidential or give waivers to anyone you would like to have access to your records.
7. When done changing your settings, select Save.
My Financial Aid

1. From blackboard.ualr.edu Quick Links
2. Select BOSS
3. Select Financial Aid tab
4. Select Financial Aid Checklist link
5. In Select Aid Year drop-down menu, choose the appropriate "#### - #### Academic Year" and select Submit button
6. You must accept the terms of your financial aid awards before you can accept your award amounts.
   - Select Terms and Conditions tab
   - Access the link to the Terms and Conditions page, which opens in a new window
   - Review all Terms and Conditions
   - Return to the Terms and Conditions window and select the Accept button
7. Select the Accept Award Offer tab
   - Be sure to click on the name of each award to see any award message(s)
   - Follow the instructions for accepting, declining, and/or revising award amounts
   - Awards with a status of "offered" must be accepted to complete the award
   - Awards with a status of "approved" or "accepted" have already been accepted
   - Once an award is accepted or declined, you must contact the Financial Aid Office if you change your mind
8. Note any unsatisfied financial aid requirements at the bottom of the page
9. Select Print at the top left of the Accept Award Offer tab To print your award information

Make sure you know and understand the following:

**Your Credit Hour Requirements for Scholarships:** Most scholarships require you to be enrolled in mandated credit hours at the beginning of the school year, even though some classes don’t start until later in the semester.

**What It Means To Be In Satisfactory Academic Progress (SAP):** You must complete 67% of the classes you attempt and you must maintain a 2.0 Grade Point Average to keep your Financial Aid. A Bachelor’s degree is usually 120 credit hours. You will only have 180 hours of Financial Aid, which is 60 hours more, but very little room for errors (ualr.edu/financialaid/policies-procedures/sap).

My College Money

The tips below will help you to manage your college money, ensure you meet your financial obligations, and assist you to remain financially successful at UA Little Rock.

**Meet the Office that Can Help Guide You Financially:**
- The Bursar’s Office is here to help you walk through your financial obligations. Bursar by definition: an officer (as of a college) in charge of funds. The Bursar’s Office at UA Little Rock has two divisions, Student Accounts and the Cashier’s Office.

<table>
<thead>
<tr>
<th>Student Accounts:</th>
<th>Cashier’s Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>· Student Billing Plans</td>
<td>· Initiate Installment Payment</td>
</tr>
<tr>
<td>· Third-Party Sponsorships (EX: AR Rehab)</td>
<td>· Take Payments and Provide Change</td>
</tr>
<tr>
<td>· Tuition Discounts</td>
<td>· Process Returned Checks</td>
</tr>
<tr>
<td>· Collection Processes</td>
<td>· Process Payroll/Travel Checks</td>
</tr>
</tbody>
</table>

**How to Budget for Success:**
- Having a plan is key to meeting your financial obligation. To help budget for a semester/year you can use the Tuition & Fee Estimator to give you a good estimate on how much course(s) will cost. (ualr.edu/bursar/home/tuitionandfees)

**What It Means Financially To Register For A Class:**
- When you register for a class, you become financially obligated to pay for the class. If you decide to drop a class (remove it from your schedule) or withdraw from the semester completely, make sure you adhere to the refund schedule set by the Bursar’s Office. (ualr.edu/bursar/refunds). To drop a class, see “Drop/Withdrawal from Class” (ualr.edu/records/get-registered)

**Your Bill Delivery:**
- You will receive an email letting you know a statement is ready to view in your Student Account. All emails will be sent to your UA Little Rock email address. Once in your student account, you can view your current and any past statement. OPEN YOUR BILL even if you think you know what your balance is.

**Your Student Account:**
- To cover your balance, you must receive full Financial Aid, pay the total amount, or set up a payment plan (offered Fall and Spring only), but do so by the deadline.
- Refunds and adjustments are based solely on the date of withdrawal, regardless of whether you attended class.
- If you don’t pay, you will be declared delinquent subject to the penalties imposed by UA Little Rock for financial delinquency.
- To set up a Deferred Payment Plan:
  1. From blackboard.ualr.edu Quick Links
  2. Select BOSS
  3. Select Personal Information tab, Select Student Services link; Student Accounts link; Payment Plans; and “Click here to enroll in a payment plan.”
My General Education Core

First Year Colloquium (1-3 Hours)
(Graduation Requirement for all First-Time, Full-Time Freshmen, and Freshmen Transfers with fewer than 12 credit hours)

College Preparatory
READ 0321 Academic Literacy, RHET 0310 Composition Fundamentals, MATH 0330 Fund Quant Math Reasoning, MATH 0121 Lab, MATH 0332 Foundation of College Algebra, MATH 0102 Lab

Does not count towards graduation nor GPA, but may be required due to standardized test scores.

<table>
<thead>
<tr>
<th>HUMAN</th>
<th>Select 1</th>
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<tbody>
<tr>
<td>ENGL 2337 World Literature</td>
<td></td>
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<tr>
<td>ENGL 2339 Mythology</td>
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<tr>
<td>PHIL 2320 Ethics &amp; Society</td>
<td></td>
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<tr>
<td>PHIL 2321 Ethics &amp; Society Professional Applications</td>
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<tr>
<td>RELS 2305 World Religions</td>
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<table>
<thead>
<tr>
<th>LAB SCIENCE</th>
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<tbody>
<tr>
<td>ANTH 1415 Physical Anthropology</td>
<td></td>
</tr>
<tr>
<td>ASTR 1301/1101 Intro to Astronomy &amp; Lab</td>
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<tr>
<td>BIOL 1400 Evolutionary &amp; Environmental Biology</td>
<td></td>
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<tr>
<td>BIOL 1401 Science of Biology</td>
<td></td>
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<tr>
<td>BIOL 1433 Essentials of Anatomy &amp; Physiology</td>
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<tr>
<td>BIOL 2401 Microbiology</td>
<td></td>
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<tr>
<td>CHEM 1400 Fundamental Chemistry I</td>
<td></td>
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<tr>
<td>CHEM 1402 General Chemistry I</td>
<td></td>
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<tr>
<td>CHEM 1406 General Chemistry for Engineers</td>
<td></td>
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<tr>
<td>CHEM 1409 Chemistry &amp; Society</td>
<td></td>
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<tr>
<td>ERSC 1302/1102 Physical Geology &amp; Lab</td>
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<tr>
<td>ERSC 1304/1104 Earth and the Environment &amp; Lab</td>
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<tr>
<td>ERSC 2303/2103 Hist Geology &amp; Lab</td>
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<tr>
<td>PHYS 1321/1121 College Physics I &amp; Lab</td>
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<tr>
<td>PHYS 1322/1122 College Physics II &amp; Lab</td>
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<tr>
<td>PHYS 2321/2121 Physics for Scientists/Eng I &amp; Lab</td>
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<tr>
<td>PHYS 2322/2122 Physics for Scientists/Eng II &amp; Lab</td>
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</table>

Engineering programs must replace these 3 credits with 3 credits of Mathematics or Science. Students in the College of Business are required to take MATH 1300.

<table>
<thead>
<tr>
<th>SOCIAL SCIENCES</th>
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<tbody>
<tr>
<td>Any Social Science OR Humanities (From above)</td>
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</tr>
<tr>
<td>ACOM 1300 Intro to Communication</td>
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</tbody>
</table>

Students in the College of Business cannot take MATH 1321 to satisfy Core requirements.

<table>
<thead>
<tr>
<th>MATHEMATICS</th>
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<tbody>
<tr>
<td>MATH 1302 College Algebra</td>
<td></td>
</tr>
<tr>
<td>MATH 1321 Quantitative &amp; Mathematical Reasoning</td>
<td></td>
</tr>
<tr>
<td>MATH 1401 Pre-Calculus</td>
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<tr>
<td>or any higher level mathematics with MATH 1302 as a prerequisite, including STAT 2350.</td>
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<thead>
<tr>
<th>SCIENCE</th>
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<tbody>
<tr>
<td>MATH 1302 College Algebra</td>
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<table>
<thead>
<tr>
<th>HUMAN/SCI/ SPEECH</th>
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<tr>
<td>MATH 1302 College Algebra</td>
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<table>
<thead>
<tr>
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<tbody>
<tr>
<td>ANTH 2316 Cultural Anthropology</td>
<td></td>
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<tr>
<td>CRUJ 2300 Intro to Criminal Justice</td>
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<tr>
<td>ECON 2301 Survey to Economics</td>
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<tr>
<td>ECON 2322 Principles of Microeconomics</td>
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<tr>
<td>GEOG 2312 Intro to Cultural Geography</td>
<td></td>
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<tr>
<td>GNST 2300 Intro to Gender Studies</td>
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<tr>
<td>POLS 2301 Intro to Political Science</td>
<td></td>
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<tr>
<td>POLS 2303 Intro to International Politics</td>
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<tr>
<td>PSYC 2300 Psychology &amp; Human Experience</td>
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<tr>
<td>SOCI 2300 Intro to Sociology</td>
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<thead>
<tr>
<th>U.S. HIST/GOV</th>
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<tbody>
<tr>
<td>HIST 2311 U.S. History to 1877</td>
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</tr>
<tr>
<td>HIST 2312 U.S. History since 1877</td>
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<tr>
<td>POLS 1310 American National Government</td>
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</table>

<table>
<thead>
<tr>
<th>HIST/GOV</th>
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<tbody>
<tr>
<td>HIST 1311 History of Civilization I</td>
<td></td>
</tr>
<tr>
<td>HIST 1312 History of Civilization II</td>
<td></td>
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</tbody>
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<table>
<thead>
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<td>POLS 2301 Intro to Political Science</td>
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<td>HIST 2312 U.S. History since 1877</td>
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<td>POLS 1310 American National Government</td>
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How To Read Courses and Understand My Classification

MATH 1302 College Algebra

Department

# of hours

Level of Course (i.e. 1 for 1000 level course, etc.)

Classification | Hours Completed | Course Level
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<tr>
<td>Sophomore</td>
<td>30-59</td>
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<tr>
<td>Junior</td>
<td>60-89</td>
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<td>Senior</td>
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My First Year Colloquium Course

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<th>Recommended FYC</th>
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<td>MCOM 1300</td>
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<td>Systems Engineering</td>
<td>SYEN 1210</td>
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<tr>
<td>Preferred for major</td>
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<td>Engineering Technology-Mechanical Music</td>
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<tr>
<td>Art and Design</td>
<td>MUAP 1111</td>
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Intended or Declared Major | Recommended FYC |
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<td>ARST 1201</td>
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COLLEGE OF ARTS, LETTERS, AND SCIENCES (CALS)

ARTS
- Art (BA)
  - Art History
  - Art Education
  - Studio art
- Art (BFA)
  - Fine Art
    - Drawing
    - Painting
    - Graphic Design
    - Illustration
    - Photography
    - Printmaking and Sculpture
- Design
  - Furniture Design
  - Metals
  - Functional Ceramics
- Dance (BA)(BFA)
- Music (BA)
- Music (BM) Music Education
- Theatre Arts (BA)

LETTERS
- English (BA)
  - English
  - Creative Writing
  - English Education
- History (BA)
  - History
  - History Education
    - Social Studies/History
    - Social Studies/Political Science
- Interdisciplinary Studies (BA)
- Philosophy (BA)
- World Languages: French & Spanish (BA)

SCIENCES
- Biology (BS)
  - General Biology
  - Ecology and Organismal Biology
  - Molecular Biotechnology
  - Secondary Education/Teacher Licensure
- Chemistry (BA) (BS)
- Environmental Health Sciences (BS)
- Mathematics (BA) (BS)
- Physics (BA) (BS)

COLLEGE OF BUSINESS (COB)
- Accounting (BBA)
- Business Analytics (BBA)
- Business Information Systems (BBA)
- Economics (BBA)
- Finance (BBA)
  - General Finance
  - Real Estate
  - Financial Services and Risk Management
- International Business (BBA)
- Management (BBA)
  - Management
  - Human Resources
  - Innovation and Entrepreneurship
- Marketing (BBA)

COLLEGE OF EDUCATION AND HEALTH PROFESSIONS (CEHP)
- American Sign Language Studies (AS)
- Communication Sciences and Disorders (BS)
- Elementary Education (BSE)
- Health Education and Promotion (BS)
- Interpretation: American Sign Language/English (BA)
- K-12 Health and Physical Education (BS)
- Middle Childhood Education (BSE)
- Nursing (AAS) (BSN)
- Social Work (BSW)
- Special Education (BSE)

COLLEGE OF ENGINEERING AND INFORMATION TECHNOLOGY (EIT)
- Architectural & Construction Engineering (BS)
- Civil & Construction Engineering (BS)
- Computer Science (BS)
- Computer Science- GAME (BS)
- Construction Management (BS)
- E-Commerce (BS)
- Electrical & Computer Systems Engineering (ECSE) (BS)
- Electronics & Computer Engineering Technology (ECET) (BS)
- Environmental Engineering (BS)
- Geology (BS)
  - Geology
  - Environmental Geology
- Information Science (BS)
- Mechanical Engineering Technology (ETME) (BS)
- Mechanical Systems Engineering (MSEG) (BS)
- Web Design and Development (BA)

COLLEGE OF SOCIAL SCIENCES AND COMMUNICATION (CSSC)
- Anthropology (BA)
- Applied Communication (BA)
  - Teacher Licensure
- Applied Science (BAS)
- Community Management and Development (BA)
- Criminal Justice (BA)
- International Studies (BA)
- Legal Studies (BA)
- Mass Communication (BA)
  - Journalism
  - Media Production and Design
  - Strategic Communication
  - Mass Media
  - Mass Communication Teacher Licensure
- Political Science (BA)
  - Education Licensure
- Professional & Technical Writing (BA)
- Psychology (BA)
- Sociology (BA)
CSSC offers advising in Law Enforcement (AS).

TROJAN ACADEMIC ADVISING AND SUPPORT CENTER (TAASC)

We are available year-round and offer personalized academic advising to newly admitted students up to 45 credit hours and to students undecided about a major. We guide students in the exploration of self and career to decide upon a major through the TAASC Academic Agreement.

- Undecided (Referred to as “Exploratory”)
- Associate of Arts in General Studies (AAGS)
  - General AAGS
  - AAGS 2 + 2 UAMS Agreement:
    - Cytotechnology
    - Dental Hygiene
    - Medical Laboratory Science
    - Nuclear Medicine Imaging Sciences
    - Ophthalmic Medical Technology
    - Radiologic Imaging Sciences
    - Respiratory Care
- Advising in Pre-Professional career tracks (Pre-Medicine, Pre-Dentistry, Pre-Pharmacy, or Pre-Veterinary).
- Advising in Allied Health career tracks (Pre-Physician Assistant, Pre-Physical Therapy, Pre-Occupational Therapy, Pre-Diagnostic Medical Sonography, or Health Information Management).
Registering for my courses using Schedule Planner

1. Go to Blackboard Quick Links (blackboard.ualr.edu), and sign in with your Net ID. Once you’re there, click on “Register for Classes” to get started!

2. Next, you’ll be asked to select a campus. Please note that most students will be using “Main,” which includes both online and in-person classes.

   Once you’ve selected a campus, you’ll need to select which parts of the term you’d like to take classes. For now, just select all parts of term, then save and continue.

3. Now you’re going to look for the blue banner — this takes you directly to the courses your academic advisor has already pre-loaded for you.

4. If your advisor did not recommend courses, select “Add Course” and select your subject from the drop-down menu. Otherwise, select these recommended courses, then click “add course” so you can check out potential schedules!

5. Now you’ll click the “Generate Schedule” button to view your options. If there’s too many options, you can always add a break, or use the lock button to set a particular class you’d like to keep.

6. Once you’ve found the schedule that works best for you, you’ll click “Send to Shopping Cart,” located at the top of the page...

7. ...then click “Register”...

8. ...and agree to the terms.

9. Now you can look at the registration results! Congratulations, you’ve signed up for courses using the Schedule Planner!
Quick Facts about Schedule Planner

- Need a break? You can add one here! You can also use it to narrow the selection of generated schedules.
- If your course requires prerequisites, they will display here.
- Found a course you like? You can use the lock to only view schedules with that course.
- If you want to remove a course, just click here.
- Use this button to view the possible schedules for your current settings. Too many options? Try adding a break or locking down a particular class.

Records and Registration: Frequently Asked Questions

**Q:** Where do I find the form for my records request?

**A:** You can find all of our forms at ualr.edu/records/forms, as well as instructions for how to use them! This page includes almost all of our common requests, including:

- Transcript requests
- Name Changes
- Address changes
- Immunization requests
- Enrollment verification
- Dropping a class
- Request a duplicate diploma

**Q:** Where can I see the Academic Calendar?

**A:** You can view the academic calendar at ualr.edu/records/calendar. Once you’re there, you can view the start and end dates for terms, as well as important semester dates — even the schedule for final exams! Check out the calendar if you have any questions about deadlines.

**Q:** Is there a hold that can keep me from dropping classes? Why can’t I drop a course?

**A:** There are no holds that can keep you from dropping classes. Once late registration is over for the term, you may notice that you are no longer allowed to adjust your schedule — this is normal!

You’ll need to fill out a drop/withdrawal form, which is located on the Forms page we talked about in the first question. You can turn it in in person, or send it to the fax or email listed on the form — just make sure it’s signed!

**Q:** I don’t see my question here. How can I get it answered?

**A:** You can come see us in person in the Donaldson Student Services building, or use one of the following:

Phone: (501) 569-3110
Email: records@ualr.edu
Fax: (501) 569-8168
My Trojan Checklist


2. Submit My Test Scores | Testing Services | ualr.edu/testing | 501-569-3198
Your advisor may need additional test scores to recommend the best classes for you. If so, contact the appropriate testing organization and request official scores be sent to Testing Services, UA Little Rock, Office of Testing Services, SSC 315, 2801 South University, Little Rock, AR 72204:
- Accuplacer | collegereadiness.collegeboard.org/sat/scores/getting-scores
- AP apscore.org | College Board 888-225-5427 | apstudents@info.collegeboard.org.
- CLEP | clep.collegeboard.org
- IB | ualr.at/ib
Your advisor may suggest you take the Accuplacer Placement Test. Schedule your test (ualr.at/exam).

3. Register For My Classes | Records and Registration | ualr.edu/records | 501-569-3110
You will register for classes through Schedule Planner to create your preferred schedule with options to choose MWF or TR courses with a set start/end time and study breaks! Learn how (ualr.at/scheduler).

Apply for Financial Aid (ualr.edu/financialaid), Federal Aid (FAFSA.gov) school code 001101, UA Little Rock Aid (ualr.academicworks.org) and State Aid for residents (scholarships.adhe.edu). Check your financial aid status (boss.ualr.edu).

5. Pay My Bill | Bursar | 501-569-3450
View due dates (ualr.edu/bursar/payments). Check your account balance, pay, or set up payment(s) (boss.ualr.edu).

6. Get My Trojan ID and Parking Permit | Public Safety Parking Permit | 501-569-8328
Both your Trojan ID (your student ID card) and parking permit can be picked up on the lower level of the Donaghey Student Center. Be sure to bring your driver’s license or state ID. *New Freshman will receive both during New Student Orientation.

7. Rent/Buy My Books | Bookstore | ualr.bncollege.com | 501-569-3245
Take your schedule to the UA Little Rock Bookstore on lower level of the Donaghey Student Center or visit online. No need to shop elsewhere; the bookstore will match prices with Amazon and local bookstores. Renting is usually less expensive, and you may be able to use financial aid to pay for your books.

My UA Little Rock Contacts

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<tr>
<th>Admissions</th>
<th>501-569-3127</th>
<th>ualr.edu/admissions</th>
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<td>501-569-3245</td>
<td>ualr.bncollege.com</td>
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<td>Counseling Services</td>
<td>501-569-3185</td>
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<td>Disability Resource Center</td>
<td>501-569-3143</td>
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<td>Health Services</td>
<td>501-569-3188</td>
<td>ualr.edu/health</td>
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<td>501-916-3011</td>
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<td>Military Student Success Center</td>
<td>501-682-8387</td>
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<td>501-537-0784</td>
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<td>College of Engineering &amp; Information Technology</td>
<td>501-569-3333</td>
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</table>
My Success at UA Little Rock

7 Tips from the Trojan Academic Advising and Support Center (TAASC)

1. **Take a First Year Colloquium (FYC) course during your first year at UA Little Rock.** The FYC
   - is a graduation requirement and is required for all entering, first-time, full-time freshman students (including students with concurrent credit earned in high school), and entering full-time freshman transfers with fewer than 12 credit hours;
   - builds on what you learn during New Student Orientation;
   - provides an opportunity to meet new people and make lifelong friends;
   - introduces tools to navigate UA Little Rock, builds a foundation for college success;
   - teaches you how to navigate campus, how to use campus resources, how to study and manage time, and how to figure out life/school/work balance and so much more;
   - is graded as A, B, C, or NC only and counts towards your Grade Point Average. If grade of “NC” or no credit received, you must retake the course; and
   - has special sections for some majors, in which major experts teach the section (see Page 10).

2. **Use Services For You ([ualr.at/studenthelp](http://ualr.at/studenthelp)):** This site showcases campus services such as tutoring and the food pantry as well as off-campus social services.

3. **Stay Connected to UA Little Rock**
   - **Email** - Email - Check your ualr.edu e-mail daily; it is UA Little Rock’s official means of communication.
   - **Academic Calendar** - Visit [ualr.edu/records/calendar](http://ualr.edu/records/calendar) for important dates and deadlines.
   - **Classmates** - Connect and exchange contact info with other students in each of your classes. This action will assist you to join study groups, clarify info, or catch up after missing a class.

4. **Get to Know Your Faculty:** Believe it or not, faculty are real people, interesting people, who want to get to know you. They can help you get connected and assist you to acclimate to college culture; help you enter your field/career; write a letter of reference; or know of a job, internship, or research opportunity for you. It is important you build rapport with your professors early in the semester before you actually need help. Here is how:
   - Visit professor during office hours - hours usually on the syllabus
   - Prepare questions beforehand - go over notes, readings, and lectures, to create questions
   - Introduce yourself - first and last name, “I am in your ____ class”
   - Address as “Professor ____,” unless already provided previous instructions
   - Respect instructor’s time - stick to the agreed upon time
   - Be professional - no sunglasses, headphones/earbuds, nor cellphone usage
   - Accept constructive criticism without taking it personally or complaining

5. **Go to Class:** Class attendance is the best predictor of success in a course. And you may have a lot of money invested in tuition and fees. It’s important to go to class regularly because
   - the material on your test comes from events that take place in class;
   - class time is devoted to the more challenging or key concepts covered in the text;
   - you participate in class activities, which are part of your grade, and these help you apply concepts learned from class lectures and reading assignments;
   - your classmates will have the same questions as you, which enables you to learn from them and enables all of you to ask your instructor about topics you all find difficult;
   - you can learn from the expert, the professor, who provides extra insight and perspective on the material being studied; and
   - the professor can get to know you, become aware of any help or support you might need, which in turn, makes you feel more comfortable to approach the professor outside of class.

6. **Manage Out-of-Class Time:** Faculty give you the raw materials for understanding a subject while a class meets. You are to take those materials, combine them, and teach yourself outside of class. Complete the following to get a big picture of your time for the semester.
   - Get a calendar that covers the entire academic year.
   - Enter into the calendar each of your classes—each day and time—for the entire semester.
   - Enter into the calendar 2 hours of study time for each 1 that you spend in class.
   - For each of your classes, review the syllabus, and write on the calendar each test, paper, project, assignment, and/or anything that is due or required by the faculty.

7. **Visit your Academic Advisor Regularly:** Meet with your advisor early and often to get professional advice on how to reach your academic goals and explore careers. Your advisor can guide you to campus resources, share important deadlines, familiarize you with university policies and procedures, and share campus events and organizations that could benefit you.

TROJAN ACADEMIC ADVISING AND SUPPORT CENTER (TAASC)

COLLEGE OF EDUCATION AND HEALTH PROFESSIONS-ACADEMIC SUPPORT CENTER (CEHP-ASC)

VISITOR PARKING