Reinstatement

Reinstatement

Student	Records & Registration	Financial Aid	Student Accounts
Student is Notified by Email That They've Been Dropped for Non-payment			
Student Fills Reinstatement Request Form in Boss	Records & Registration Reviews Form for Accuracy		
Email Student Notifying Rejection	Rejected / Approved	Financial Aid Reviews the Request, notes the amount, and Determines if Student is Eligible for Aid	Student Accounts adds Charges for courses, reduced by amount F.A. notes, then Contacts Student
Student Sets Up Payment Plan or Pays Bill	Records & Registration Reinstates Student into Courses		
	Records & Registration notifies Student and Instructor of Reinstatement		