

Student Name _____ **Student ID Number** _____

Undergraduate Level Graduation Checklist:

COMPLETED or IN PROGRESS Requirements:

- Catalog year (Double majors should have matching catalog years)
- Major/minor/concentration are correct (If not, please note in google group and contact records-graduation@groups.ualr.edu)
- Student has met total number of hours required for program; minus developmental hours
- 45 or more upper level hours for undergraduate students completed or not required
- All requirements in DW or BOSS degree audit showing complete, in progress, or will be complete with IDAs/petitions (If needed, please use comment area)
- Student has been informed of honors policy and that honors calculations include all courses ever taken (even if repeated) not just the gpa on the UA Little Rock transcript
- core complete (MATH and U.S. Gov't are required to be posted for undergraduates so may need D transfer form. PBs must have proof of course in US Hist/Gov. Donaghey Scholar's will need Donaghey Scholar's clearance form.
- Transflex has been used for this student and all documentation has been submitted (please further explain in comment area below)
- GPA 2.0 or above: overall, major, and minor if applicable
- hours in residence met or will be met
- Any I grades have been resolved; grade changes submitted
- IDAs or petitions have been submitted or are not needed. Please indicate on the petition or IDA that student is graduating, and if it is an in-progress class
- Praxis has been passed, if applicable, or waiver form signed and forwarded to Records
- All degree requirements will be complete by the date final grades are due
- Student has been notified of all deadlines
- Student has been directed to ualr.edu/records/apply-to-graduate/

Student's current enrollment at time of department evaluation, noting what they must complete in order to graduate:

Subject	Course Number	Title	Required to graduate (y or n)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Further explanation on any additional requirements to graduate: