



**THIS FORM MUST BE COMPLETED BY  
 THE INTRODUCTION TO SOCIAL WORK INSTRUCTOR.**

**APPLICANT:** Please print this form and complete the following information.

_____	_____
Name of applicant	Applicant's phone number
_____	_____
Applicant's street address	Applicant's email address
_____	
Name of reference	

**READ THE FOLLOWING STATEMENT CAREFULLY AND INDICATE YOUR CHOICE:**

The Family Educational Rights and Privacy Act of 1974 entitles students to have access to letters of evaluation unless they waive the right.

- I waive my right of access to this letter of evaluation.
- I *do not* waive my right of access to this letter of evaluation.

_____	_____
Applicant's signature	Date

***Failure to sign the above and/or note whether one waives one's right of access will result in the student waiving his/her rights to see the reference.***

**REFERENCE PERSON: Please complete the following information:**

The person named above is applying for admission to the Bachelor of Social Work program at the University of Arkansas at Little Rock and has given your name as a reference. Your assessment of this applicant will assist the Bachelor of Social Work (BSW) Program Admissions Committee. If the applicant has waived his/her right of access above, your comments will be held completely confidential. Please complete all pages of this form and ***return directly to the applicant in a sealed envelope with your signature across the seal.*** Although you may attach a letter to this form, the form must be completed in order for the applicant to be considered for admission to the BSW Program. If additional sheets of paper are needed, please staple them to the form and sign any additional attachments.

**When** did you teach the student Intro to Social Work? \_\_\_\_\_

**Where** did you teach the student Intro to Social Work? \_\_\_\_\_

Is the student **currently** enrolled in your class? YES NO

If the student is **currently** enrolled, what is the student's CURRENT grade? \_\_\_\_\_

If the student is not currently enrolled, what was the student's FINAL grade? \_\_\_\_\_



**University of Arkansas Bachelor of Social Work Program**  
 Applicant Reference Form: Introduction to Social Work Instructor



Evaluate the applicant as fairly as you can in each category by placing an "X" in the appropriate column.

	1 Poor	2 Fair	3 Average	4 Good	5 Excellent	Cannot assess
Attends class consistently.						
Participates appropriately in class discussions.						
Communicates professionally via email.						
Is engaged with the class and the content.						
Appears sensitive to classmates.						
Has writing skills that are consistent with what is expected of students entering the BSW Program.						
Appears to have a reasonable understanding of what social work is.						
Is open to criticism and constructive feedback.						
Appears to be familiar with what will be expected of BSW students.						

**What do you consider to be the applicant's major strengths?**

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**What areas do you anticipate the student will struggle in if admitted to the BSW program? What changes could the student make to be successful in the BSW Program?**

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