FOUNDATION YEAR INTERNSHIP PORTFOLIO REQUIREMENTS AND CHECKLIST

SW Internship I

First Semester Learning Contract [ ] Yes [ ] No

Supervision & Activity Logs (n=10)  [ ] Yes  [ ] No

 *\*showing 2 hrs. of instructor supervision, one face-to-face*

Process Recordings *(baseline of 10 in chronological*

*order with feedback from instructor)*  [ ] Yes [ ] No

Minimum of 2 Assessments

1. An individual in UALR format [ ] Yes [ ] No
2. An individual in agency format [ ] Yes [ ] No

Based on the assessments, 1 individual contract/intervention

plan, UALR format [ ] Yes [ ] No

# Documentation of 2 home visits *(process recording or other)* [ ] Yes [ ] No

Sample(s) of agency progress notes [ ] Yes [ ] No

First semester final evaluation (student & instructor) [ ] Yes [ ] No

**Organization**

Portfolio free of client identification [ ] Yes [ ] No

Organized with dividers according to above sections [ ] Yes [ ] No

**Comments:**