FOUNDATION YEAR INTERNSHIP PORTFOLIO REQUIREMENTS AND CHECKLIST

SW Internship I

First Semester Learning Contract Yes No

Supervision & Activity Logs (n=10)  Yes  No

*\*showing 2 hrs. of instructor supervision, one face-to-face*

Process Recordings *(baseline of 10 in chronological*

*order with feedback from instructor)*  Yes No

Minimum of 2 Assessments

1. An individual in UALR format Yes No
2. An individual in agency format Yes No

Based on the assessments, 1 individual contract/intervention

plan, UALR format Yes No

# Documentation of 2 home visits *(process recording or other)* Yes No

Sample(s) of agency progress notes Yes No

First semester final evaluation (student & instructor) Yes No

**Organization**

Portfolio free of client identification Yes No

Organized with dividers according to above sections Yes No

**Comments:**