



## STAFF SENATE

January 25, 2018  
Student Services Center, Room 104 (Auditorium)  
10:00 a.m. – 11:00 a.m.

- I. Welcome and Introductions
  - Past-President Laura McClellan welcomed Staff Senate members and guests and called the meeting to order at 10:03 a.m.
- II. Review Minutes
  - Richard Harper asked for review of the minutes. Jack Tipshus motioned for approval, and Rosalee Shahan seconded the motion. Motion was approved.
- III. Treasurer's Report
  - Richard Harper presented Mary Worthy's report that there was \$91.12 in the Agency Fund. Maintenance account has \$4750. Professional Development Account has \$2,000. Paula Rogers motioned, and Elizabeth Smith seconded. Motion was approved.
- IV. Committee Updates
  - Blood Drive – February 14<sup>th</sup> – volunteers needed
  - Communications - Angelita Faller
    - Employee Recognition – staff employee of the month with nominations called “Heart of a Trojan” with some sort of recognition and gift. (Ideas: cakes, parking spot, name on marquee, article by office of communication, and thinking about other ideas)
  - Fundraising - No update given
  - Governance - No update given
  - Helping Hands – (Mass Communications student did her senior project on Helping Hands and it is on YouTube)
  - Issues and Concerns – No report
    - Two major potholes – turning into University Plaza, and other potholes in the parking lot – concern passed on to facilities
  - Professional Development - No update given
  - Staff Awards Ceremony – Richard Harper
    - Date under consideration

## V. Ad Hoc Committees

- Campus Beautification Committee – Richard Harper and Richard Wolford
  - Dave Millay is the chair and there is a website with a suggestion box under facilities maintenance website – campus beautification committee  
<http://ualr.edu/facilities/campus-beautification-committee/suggestions-for-the-cbc/>
  - Improvements include: new signs at University Plaza, entrance to Reynolds building, and flower pots near the library
  - Hired Director of Grounds – Mark Brown
- University Budget Committee – Richard Wolford
  - Goal of committee is to increase transparency for the budget and provide strategic guidance on the budget.
  - Past meeting examined revenue sources, enrollment, and projections for future year
  - Biggest financial impact will come from increased enrollment
  - No dates were announced for budget buildup, however Academic units are working on budget buildup, non-academic units have not been approached – notification will go to Steve McClellan
- HLC Assurance Steering Committee – Richard Harper – no report
- Policy Advisory Committee – Heather Reed
  - Dr. Daryl Rice – update on centralized advising and sent written update out over FacFocus and StaffFocus listservs
- Social Engagement Committee –
  - Need volunteers to serve on the committee to encourage staff engagement and build a positive staff community on campus.
    - Jack Tipshus
    - Elizabeth Smith
    - Rosalie Shahan
    - Jessica McKinney
- Dr. Johnson – tax filing office, cards were distributed to share with campus constituents. Announcements will go out over campus listserv about service.
  - This pertains to tax return assistance and filing for employees. Beginning in mid-January, students from the Department of Accounting will assist in electronic filing for federal and Arkansas state tax returns for employees and students.

## VI. Special Election—President Elect

- Angie Faller- nominated
- Richard Harper made a motion to appoint Angie Faller to the serve as president-elect for the staff senate. Angie accepted, and Jack Tipshus seconded. All in favor – no opposition. Assumed role immediately.

## VII. Open Forum

- Staff Engagement, Mission and Vision for the Future
  - What words come to mind when describing what Staff Senate stands for on campus?
    - Concerns
    - Informative

- Elite
- Advocate
- Engaged/Engagement
- Leadership
- Constituency
- Diplomat
- Participation
- Community engagement
- Involvement
- Vision
  - What is the vision for staff senate?
    - Voice for the staff
    - Focus on campus issues
    - Steering the university in coordination with the other leadership parts of the university
    - Ability to share information and provide ownership
    - Understand staff members' skills and encourage participation
- Goal is to establish the mission/vision/and philosophy of staff senate

VIII. Adjourn – 10:58 AM

IX. Next Meeting – Thursday, February 15, 2018 at 10:00 AM in SSC (Auditorium)