

UALR Staff Senate
February 18, 2016
DSC Room D

Call to Order

Christopher Hickman welcomed all and called the meeting to order at 10:09am

Roll Call

A sign-in sheet was distributed. Members, both elected and honorary, were present:

Laura McClellan	Linda Stipsky	Sarah Travis
Marian Jones	Thomas Redd, Jr.	Rodolfo Morales
Kendra Boyle	Richard Harper	Sabrenna Rodgers-Lee
Erin Fehr	Taiquera McNeely	Valarie Abrams
Karen Lee	Jared Jacks	Christopher Hickman
Frances Frazier	Jamie Jilka	Shanna Morris

Approval of January's Staff Senate Meeting Minutes

- Motioned for approval, with amendments to add Karen Lee to the Roll Call and to strike "Mr. Hickman will be receiving a gametal at the UALR basketball game on 12/20/15," by Linda Stipsky
- Seconded by Laura McClellan

Treasurer's Report

- Current Staff Senate balance as of February 18th is \$5,780.00. There is also a pending \$10 deposit from Helping Hands donations.

Committee Reports

- Fall Open House - No report at this time.
- Helping Hands - No report at this time.
- Blood Drive – Sarah Travis: The next drive will be on Monday, March 14 from 10am to 3pm in the Housing Commons. The theme will be Pi Day and the committee is requesting donations of pies to raffle off to blood donors as incentive. Donors can utilize the Trolley if they call 30 minutes in advance. The committee is requesting Senators volunteer for shifts on the day of the event.
- Fundraising – Sabrenna Rodgers-Lee: The committee will meet and discuss who will take over the Spring Fling now that their Chairperson Arrayon Farlough is no longer at UALR.
- Communications – Karen Lee: The committee will meet next week to go over advertisements needed for the Staff Awards and the Blood Drive. They will also be updating the Staff Senate website.

- Issues and Concerns - No report at this time.
- Orientation Committee - No report at this time.
- Public Outreach – Frances Frazier: Reminder of email from Feb. 3rd about Curran Conway Park City Cleanup on Saturday, March 12th. This project has some Senators already signed up. Frances will resend the email out to the Staff Senate listserv.
- Staff University Development Committee - No report at this time.
- Staff Professional Development – Sabrenna Rodgers-Lee: Office of Human Resources is currently offering a brown-bag event series about the *Seven Habits of Highly Effective People*. HR has a certified trainer that is offering her services free of charge to hold a three day training event. The trainer has not yet provided pricing for the necessary materials for each participant. The committee estimates 10-20 participants in the program and will use that figure for cost estimates moving forward. The committee will table this event until more is known about the cost per participant.
- Staff Governance - No report at this time.
- Staff Achievement Awards – Laura McClellan: The committee will meet next week.
- Staff Awards Ceremony – Laura McClellan: The ceremony will be on Thursday, April 21st at 10:30am – 11:30am. This is a new venue for the event: EIT Auditorium. Rodolfo Morales has agreed to emcee and an interpreter has been scheduled. Refreshments will be after the ceremony in the foyer of the auditorium. The committee still needs many volunteers: ushers, front desk/welcome, and refreshments. Please contact Christopher Hickman if you want to volunteer. Mention of the specifics of the Chancellor’s retirement presentation at the ceremony.
- Nominations – Jamie Jilka: There are three \$1,000 scholarships and we need to start collecting nominations. The Communications Committee will be sending out an email blast. Nomination form is on Staff Senate website.

Open Forum

- Sarah Travis: Please feel free to take a blood drive poster to your offices.
- Sabrenna Rodgers-Lee: She is on the Wellness Committee and would like any suggestions for improvements on campus or in policy emailed to her at slrodgers1@ualr.edu.
- Sarah Travis: She volunteers to be the Staff Senate representative on the Traffic Committee to fill the recent vacancy. Linda Stipsky motioned for approval. Karen Lee seconded.

Adjournment – Motioned by Laura McClellan; Seconded by Jamie Jilka.