

UA Little Rock Staff Senate  
November 15, 2018  
Donaghey Student Center - Ledbetter B

#### I. Welcome and Introductions

- Angelita Faller, president, welcomed the membership and called the meeting to order at 10:04 a.m.

#### II. Review Minutes

- Angelita Faller asked for a review of the minutes.
- Motion to approve by Melody Weigel.
- Seconded by Paula Rogers.
- Accepted, voted and approved.

#### III. Treasurer's Report

- Mary Worthy provided the Treasurer's report.
  - \$5,002 in maintenance.
  - \$664 in agency funds.
  - \$2,000 in professional development.
- Motion to approve Toni Boyer Stewart.
- Seconded by Rosalie Shahan.
- Accepted, voted and approved.

#### IV. Staff Committee Updates

- Blood Drive - Sarah Travis
  - Held on Oct. 31, 2018.
  - Reached 96% of goal (76 donations).
- Communications - No update
- Fundraising - Paula Rogers
  - Annual Fall Open House auction will be held on Dec. 5 from 11 am to 1 p.m.
  - Proceeds used to purchase food baskets for needy.
  - Tickets cost \$5 for six tickets.
  - Carl Lenser will bring massage chair.
  - Alumni Development will provide water carafes.
  - Need door prizes such as pens, coffee tumblers, hand sanitizer, t-shirts.
  - Need higher ticket items for auction such as honey, comic books, cakes, original art (Sodexo will donate cake).
  - Last year, IT donated laptop from Dell.

- Paula will pick up donated items.
- Board games can be played during auction.
- Communications and Marketing team will create flyer.
- Advertise as brown bag lunch to help the needy.
- Helping Hands - Da'Jai Williams
  - Applications for volunteers opened Oct. 30 and will close on Nov. 30.
  - Received 41 applications so far.
  - Make gift baskets for Christmas.
  - Food drops in eight locations.
  - Assembly will occur between 8:00 a.m. - 4:30 p.m. on Dec. 11-13.
  - Distribution will occur on Dec. 14.
- Issues and Concerns - Rosalie Shahan
  - Outstanding issues from spring about raises for staff employees.
  - Senate cannot address this issue.
  - Need to send out Judy Williams email with link to online suggestion box.
- Professional Development, Governance and Staff Awards committees have not met yet.

#### V. Introduction of Staff Senate president-elect Melody Weigel

- Admissions Specialist at Bowen School of Law for three years.

#### VI. Open Forum

- Annual Giving Campaign - Ryan Miller
  - Last year we had 50% participation which is highest in state.
  - Fayetteville had around 30%.
  - Currently at 35%. Goal is 55%.
  - Provided posters to be distributed across campus.
  - Engages all alumni and supporters.
  - Mostly supports student scholarships.
  - Nov. 27th - Giving Tuesday.
- VeoRide Bike Share Launch - Toni Boyer Stewart
  - 100 bikes will be distributed across campus on Nov. 27.
  - Promotions will occur during homecoming week .
- December Potluck - Angelita Faller will look for date and send out email.
- Non-classified Employee Performance Evaluation Training for non-classified staff.
  - Senators were asked to remind their departments to go to this training.
  - Training sessions will be listed on Human Resources website.
- Additional announcements

- Will invite Chancellor Rogerson to speak to senate after board of trustees meeting to discuss budget cuts.

VII. Next meeting – Jan. 17, 2019.

VIII. Meeting adjourned at 10:41 a.m.

In attendance:

Elizabeth Clements - Ottenheimer Library

Angelita Faller - Communications

Erin Flowers - EIT

Justin Laffoon - CEHP

Jeremy Laxton - Admissions

Sharonda Lipscomb - STARS

Ryan Miller - Alumni and Development

Wendy Orvis - ASBTDC

Casey Page - Athletics

Paula Rogers - Children's International

Cori Schmidtbauer - STARS

Rosalie Shahan - MidSouth

Toni Boyer Stewart - Communications

Melody Weigel - Bowen School of Law

Dai'Jah Williams - Financial Aid

Mary Worthy - Procurement

Submitted by Toni Boyer Stewart