UA Little Rock Staff Senate  
March 21, 2019  
Student Services Center Auditorium  

I. Welcome and Introductions  
- Angelita Faller, president, welcomed the membership and called the meeting to order at 10:02 a.m.  

II. Review Minutes  
- Angelita Faller asked for a review of the minutes.  
- Motion to approve by Toni Boyer Stewart.  
- Seconded by Ross Bradley.  
- Accepted, voted and approved.  

III. Treasurer’s Report  
- Wendy Orvis provided the Treasurer’s report.  
  - $2,959.96 in maintenance.  
  - $785.27 in agency funds.  
- Motion to approve by Ross Bradley.  
- Seconded by Wendy Orvis.  
- Accepted, voted and approved.  

IV. Staff Committee Updates  
- Staff Awards Ceremony - Angelita Faller (Melody Weigel was on travel.)  
  - Ceremony will be on April 26.  
  - Nominations closed on March 15.  
  - Eight applied for scholarships.  
  - Twenty-five people nominated for various awards.  

V. Open Forum  
- Campus Night Feedback  
  - Athletics need feedback from staff.  
  - It was suggested that they provide seats closer to the court.  
- Discussion of letter of support for proposed 2% across-the-board raise  
  - Chancellor approved letter on March 20.  
  - Angelita Faller will send letter to Dr. Donald Bobbitt, president of University of Arkansas system.
● Request to Live Stream future staff senate meetings
  ○ University does not currently have this technology.
  ○ Could do Facebook live, but audio is a problem.
  ○ Angelita Faller will look into other technologies.
● University Assembly - April 12
  ○ Faculty Senate, Staff Senate, and Student Government will meet to discuss agenda.
  ○ Amanda Nolen heads this committee.
● Out of Darkness Suicide Prevention Campus Walk - April 13
  ○ Staff Senate has a competition with Faculty Senate to see who raises the most money.
  ○ People who cannot attend walk can be virtual participants.
  ○ Staff Senate raised more money than Faculty Senate last year.
● Discussion of recommendation for training for evaluators of non-classified staff members
  ○ Staff Senate to write letter to administration proposing that all evaluators/supervisors get training.
  ○ Nothing has been developed online.
  ○ Dr. Charles said Human Resources said we will see what went right and wrong after this year’s evaluation.
● Additional Announcements
  ○ Nia Reeves discussed professional development tools.
  ○ She will also come up with books for staff development.

VI. Guest speaker - Brian Berry
Faculty co-chair of UA Little Rock Higher Learning Commission Accreditation Committee
● Provided update on Institutional Effectiveness Committee and Higher Learning Accreditation Process (HLC)
  ○ HLC is accreditation body for institution.
  ○ Write assurance argument to hold us responsible for what we say we are going to do.
  ○ Erin Finzer and Brian Berry are co-chair team.
  ○ When statement is finished it will be reviewed by sub-committees.
  ○ Accreditors will come to university on February 20, 2020.
○ Five criteria will be measured
  - Mission
  - Integrity
  - Teaching
  - Continuous improvement
  - Resources

● Institutional Effectiveness Committee (IEC)
  ○ 25 members on committee.
  ○ Broad range of people (faculty, staff, administration).
  ○ Committee was created to tie budget to strategic planning.
  ○ The university is in reactionary state now.
  ○ We want to get to the planning state.

● Purpose of IEC
  ○ Strategic resource allocation study.
  ○ All units submitted a report about their area.
  ○ The final report scored each unit.
  ○ Recommendations for each unit was provided.
  ○ Scores should not be used to make funding decisions.
  ○ Report sent to chancellor, waiting on his direction.
  ○ Erin Finzer and Chase Conque have stepped down as co-chairs.
  ○ Need new leadership for committee.
  ○ Budget process needs to start in Fall 2019.
  ○ Dr. Charles said there needs to be a rebuttal process.
  ○ If we drop this IEC suggestions and process, it will be red flag to HLC.
  ○ It was suggested that in the future, members should be matched with units they are qualified to review. However, committee had to be kept at reasonable size.
  ○ Committee members did not review reports in their respective areas to reduce bias.

VII. Next meeting - May 16, 2019 (Chancellor Rogerson will speak.)

VIII. Adjourned at 11:07 a.m.
In attendance:

Dr. Charles Azebeokhai - Human Resources
Brian Berry - Chemistry Department
Toni Boyer Stewart - Communications & Marketing
Sylvester Cartwright - Human Resources
Tammie Cash - Research and Sponsored Programs
Lisa Davis - Distributed Learning
Erin Flowers - EIT
Cody Henslee - Ask UA Little Rock
Crystal Hunnicutt - Graduate Institute of Technology
Jessica McKinney - eLearning
Wendy Orvis - ASBTDC
Lydia Perry - Research and Sponsored Programs
Nia Reeves - Human Resources
Carlia Smith - Financial Aid