

## **UA Little Rock Staff Senate**

March 21, 2019

Student Services Center Auditorium

### I. Welcome and Introductions

- Angelita Faller, president, welcomed the membership and called the meeting to order at 10:02 a.m.

### II. Review Minutes

- Angelita Faller asked for a review of the minutes.
- Motion to approve by Toni Boyer Stewart.
- Seconded by Ross Bradley.
- Accepted, voted and approved.

### III. Treasurer's Report

- Wendy Orvis provided the Treasurer's report.
  - \$2,959.96 in maintenance.
  - \$785.27 in agency funds.
- Motion to approve by Ross Bradley.
- Seconded by Wendy Orvis.
- Accepted, voted and approved.

### IV. Staff Committee Updates

- Staff Awards Ceremony - Angelita Faller (Melody Weigel was on travel.)
  - Ceremony will be on April 26.
  - Nominations closed on March 15.
  - Eight applied for scholarships.
  - Twenty-five people nominated for various awards.

### V. Open Forum

- Campus Night Feedback
  - Athletics need feedback from staff.
  - It was suggested that they provide seats closer to the court.
- Discussion of letter of support for proposed 2% across-the-board raise
  - Chancellor approved letter on March 20.
  - Angelita Faller will send letter to Dr. Donald Bobbitt, president of University of Arkansas system.

- Request to Live Stream future staff senate meetings
  - University does not currently have this technology.
  - Could do Facebook live, but audio is a problem.
  - Angelita Faller will look into other technologies.
- University Assembly - April 12
  - Faculty Senate, Staff Senate, and Student Government will meet to discuss agenda.
  - Amanda Nolen heads this committee.
- Out of Darkness Suicide Prevention Campus Walk - April 13
  - Staff Senate has a competition with Faculty Senate to see who raises the most money.
  - People who cannot attend walk can be virtual participants.
  - Staff Senate raised more money than Faculty Senate last year.
- Discussion of recommendation for training for evaluators of non-classified staff members
  - Staff Senate to write letter to administration proposing that all evaluators/supervisors get training.
  - Nothing has been developed online.
  - Dr. Charles said Human Resources said we will see what went right and wrong after this year's evaluation.
- Additional Announcements
  - Nia Reeves discussed professional development tools.
  - She will also come up with books for staff development.

## VI. Guest speaker - Brian Berry

Faculty co-chair of UA Little Rock Higher Learning Commission Accreditation Committee

- Provided update on Institutional Effectiveness Committee and Higher Learning Accreditation Process (HLC)
  - HLC is accreditation body for institution.
  - Write assurance argument to hold us responsible for what we say we are going to do.
  - Erin Finzer and Brian Berry are co-chair team.
  - When statement is finished it will be reviewed by sub-committees.
  - Accreditors will come to university on February 20, 2020.

- Five criteria will be measured
  - Mission
  - Integrity
  - Teaching
  - Continuous improvement
  - Resources
- Institutional Effectiveness Committee (IEC)
  - 25 members on committee.
  - Broad range of people (faculty, staff, administration).
  - Committee was created to tie budget to strategic planning.
  - The university is in reactionary state now.
  - We want to get to the planning state.
- Purpose of IEC
  - Strategic resource allocation study.
  - All units submitted a report about their area.
  - The final report scored each unit.
  - Recommendations for each unit was provided.
  - Scores should not be used to make funding decisions.
  - Report sent to chancellor, waiting on his direction.
  - Erin Finzer and Chase Conque have stepped down as co-chairs.
  - Need new leadership for committee.
  - Budget process needs to start in Fall 2019.
  - Dr. Charles said there needs to be a rebuttal process.
  - If we drop this IEC suggestions and process, it will be red flag to HLC.
  - It was suggested that in the future, members should be matched with units they are qualified to review. However, committee had to be kept at reasonable size.
  - Committee members did not review reports in their respective areas to reduce bias.

VII. Next meeting - May 16, 2019 (Chancellor Rogerson will speak.)

VIII. Adjourned at 11:07 a.m.

In attendance:

Dr. Charles Azebeokhai - Human Resources

Brian Berry - Chemistry Department

Toni Boyer Stewart - Communications & Marketing

Sylvester Cartwright - Human Resources

Tammie Cash - Research and Sponsored Programs

Lisa Davis - Distributed Learning

Erin Flowers - EIT

Cody Henslee - Ask UA Little Rock

Crystal Hunnicutt - Graduate Institute of Technology

Jessica McKinney - eLearning

Wendy Orvis - ASBTDC

Lydia Perry - Research and Sponsored Programs

Nia Reeves - Human Resources

Carlia Smith - Financial Aid