

UA Little Rock Staff Senate

August 15, 2019

Student Services Center Auditorium

I. Welcome and Introductions

- Melody Weigel, president, welcomed the membership and called the meeting to order at 10:05 a.m.
- New and existing staff senate members were introduced.
- Participation is open to all UA Little Rock employees. You do not have to be a member of the Staff Senate to attend meetings.

II. Review Minutes

- Melody Weigel asked for a review of the May minutes.
- Motion to approve by Jennifer McDannold with the exception of one change. Change "Children's International" to "Children International."
- Seconded by Wendy Orvis.
- Accepted, voted and approved.

III. Treasurer's Report

- Wendy Orvis provided the Treasurer's report.
 - \$4,650.16 in maintenance.
 - \$785.27 in agency funds.
- Motion to approve by Dara Goad
- Seconded by Ian Hadden.
- Accepted, voted and approved.

IV. Staff Committee Updates

- Melody Weigel will send an email to Staff Senate members about committee memberships. Senators will be asked to select two committees to serve on.

V. Open Forum

- Call for officer nominations
 - Wendy Orvis elected treasurer (manages budget)
 - Jenn McDannold elected secretary (takes notes at meetings)
 - Toni Boyer Stewart elected communications officer (updates Facebook, sends out notifications for events)
 - Ian Hadden elected parliamentarian (responsible for rules of government)
- Committee descriptions.
 - Blood Drive (held on Halloween and Valentine's Day)

- Communications (publicizes events such as the blood drive, staff awards ceremony)
 - Fundraising (hosts catered event for silent auction)
 - Governance (reviews bylaws)
 - Helping Hands (provides holiday gift baskets for fellow staff members who are food insecure. Last year, 90 food baskets were made.)
 - Issues and Concerns (addresses issues submitted via link on website)
 - Professional Development (promotes university mission through training programs)
 - Staff Awards Ceremony (event held in April that honors employee milestones and Staff Achievement Awards)
- Announcements/Discussion
 - Heather Reed, director of Trojan Critical M.A.S.S. program, described new mentoring program that will help nurture and retain students.
 - Open to all UA Little Rock non-faculty staff members.
 - Volunteers mentor “late admit” students to find out how they are adjusting to classes, etc.
 - So far, 18 staff members and 80 students have signed up.

VI. Next meeting will be on Sept. 19, 2019.

VII. Adjourned at 11:01 a.m.

In attendance:

Katresha Bell - MidSouth
 Ross Bradley - Academic Affairs and Provost
 Ian Calder - IT Services
 Toni Boyer Stewart - Communications and Marketing
 Sylvester Cartwright - Human Resources
 Curtis Clement - Facilities Management
 Ronald Cross - Mail Services
 Sharon Downs - Wellness and Inclusion
 Angie Faller - Communications and Marketing
 Nathan Foster - Facilities Management
 Dara Goad - Human Resources
 Ian Hadden - Facilities Management
 Cody Henslee - IT Services
 Devon Holimon - Information Science

Rachel Hook - eLearning
LaCrystal Huskey - Donaghey Student Center
Leslie Hutchins - Facilities Management
Brooke Magallanes - Admissions
Darius Maize - Athletics
Jennifer McDannold - Student Affairs
Tiffany Mcfadden-Kidd - Graduate School
Desarae Nelson - Student Support Services
Ashley Nipp - Bowen School of Law
Rebecca Nugent - Student Affairs
Wendy Orvis - Arkansas Small Business and Technology Development Center
Heather Reed - Academic Affairs & Provost
Joan Reed - Nursing
Ashley Reid - Athletics
Rosalie Shahan - MidSouth
Nicholas Stevens - Children International
Joshua Summit - Financial Aid
Serifatu Walton-Buford - MidSouth
Melody Weigel - Bowen School of Law
Chelsea Young - Ottenheimer Library