



## STAFF SENATE

Staff Senate Monthly Meeting

[Thursday, May 28, 2020](#)

[Zoom](#)

[11:00 a.m. – noon](#)

- I. Welcome and Introductions - Melody Weigel, President  
  
148 attendees (listed at bottom of minutes)
  
- II. Review Minutes  
  
1st - Wendy Orvis  
2nd - Heather  
*Minutes passed; no opposed*
  
- III. Treasurer's Report  
  
Maintenance \$650  
Agency Balance \$3,555.80  
Approve - Heather Reed; Second - Ashley Nipp  
*Motion to approve treasurer's report passed*
  
- IV. Guest Speakers
  - A. **Dr. Cody Decker - UA Little Rock CERT update and staff return to campus**  
[CERT Presentation given by Decker during May 2020 Staff Senate meeting](#)
    1. CERT created early in pandemic; ever changing committee/planning
    2. Oversees emergency operations & preparations; recommend appropriate health & safety practices; ensuring campus residences, dining, & student experiences
    3. Currently focusing on reopening practices
    4. Guiding by CDC, AR Department of Health, WHO, ACHA, & UA COVID19 Task Force & UALR Chancellor's Cabinet
    5. Board of Trustees Resolution on Fall Planning

- a) Resolution to open campuses in the fall
- b) Must stay consistent with health policy directives of the state & federal governments regarding CV19
- c) Structure for Planning Recommendations
  - (1) Phased reopening of campus with social distancing (reopening)
  - (2) Employee & student health monitoring and reporting (monitoring)
  - (3) Outbreak mitigation should infections occur
  - (4) Shutting the campus down should conditions necessitate (closing)
- d) Current recommendations to Chancellor's Cabinet
  - (1) Identify division needs & procure protective equipment & supplies
    - (a) Face masks may be mandatory when returning to campus (may opt for another personal protective device)
  - (2) Maintain social distancing & awareness campaign until further notice
    - (a) Canceled Fall Study Abroad trips
    - (b) Flexible work schedules may be an option
    - (c) Restrict non essential travel and out of state visitors
  - (3) Develop screening & contact tracing capabilities
    - (a) Until medical guidance is available, work in this area is ongoing
  - (4) Develop phased reopening plans
    - (a) Gating criteria - CDC guidelines about how to reopen operations
    - (b) In development for UALR
      - Phase 1** - essential employees only (current stage)

**Phase 2** - limited employees with strict social distancing (perhaps early July)

**Phase 3** - employees return as needed with social distancing (multiple sub components; perhaps 30% capacity only for 1 - 2 weeks; then increase)

**Phase 4** - employees & students on campus without restrictions (business as usual)

### **Questions to Dr. Decker**

- How does it look for maintaining sanitation in elevators & stairwells, ultimately conference rooms?
  - Signage & awareness is a large part, along with social distancing practices (limit 2 people at a time; similar with conference rooms depending on size)
  - Implementing virtual meetings is a priority
  - Managing supplies may be a challenge, but must be a priority
- As a state institution, we follow state/federal guidelines & I have concerns about safety and guidelines being followed. Can we continue to work from home?
  - Board of Trustees resolution state we are directed to follow state/federal guidelines
  - UALR will work towards all health and safety to our students, staff and faculty
- What has been done so far to capture CARE money & how will it be spent?
  - CARE = CARES Act offers billions to aid college students. Colleges and universities can distribute the cash grants to students to use on course materials, technology, food, housing, healthcare and child care. To receive the funds, colleges and universities must certify they will comply with the CARES Act.
  - UALR received about 6 million
    - Reference to Steve McClellan, current lead in CARE

- First 3 million - direct to students
      - Over 2 million already dispersed
      - Continue to receive applications & review
    - Other 3 million - for institution
      - Currently reviewing to see best uses for campus
      - Unused at this time
  - How often will elevators be sanitized daily. Have campus buildings been deep cleaned?
    - Deep cleaning is occurring & ongoing on campus
    - Elevators being cleaned daily
  - If someone is obviously sick, what is the approach to handle this situation?
    - No definitive answer at this time; working through ADA concerns, individual needs and will follow policies in place for campus
  - How will HIPAA come into play with campus issues?
    - HIPAA typically translates to medical information and will be handled in compliance with Health Services and Counseling Services policies and guidelines.
  - Will we upgrade HVAC filtration in all buildings?
    - Facilities Management is considering air, water and other shared utilities on campus

**B. Dr. Ann Bain, Provost - Campus consolidation update**

1. Thank you for all you do & great job working through challenges!
2. In addition to CERT, Provost Advisory Team has been reviewing academics (class size, people allowed in classes, hybrid options) and will continue to review for the safety of our students
3. Relocating claimed items from Benton Center to main campus
4. 25 million gift to campus - will allow Retention Initiatives & support to students
5. July 1st - new 3 colleges

New college structure will match all colleges on campus and titling for personnel; this will make it easier to communicate across campus and share information with students

- Business Student Center will transition into the *College of Business, Health & Human Services*
- CALS Student Center will transition into the CHASSE *College of Humanities, Arts, Social Sciences & Education*
- EIT Student Center will transition into the DCSTEM *Donaghey College of STEM*
- Enjoy these [videos created by each new college](#) with the audience of new students on campus.

### **Questions to Dr. Bain**

- From a service standpoint, what is being done to communicate to front facing offices to students?
  - Communication will be informed along the way as changes develop
  - Hopefully when CERT is ready to debut, clear information will be ready to give to student facing offices
- When do you anticipate the website being updated for new college information, also the directory?
  - Donna Shelton is prioritizing the catalog information, next step will be college website updated and ready for public and campus
  - No time frame currently
  - Meaghan Milliorn, Communications is currently working on the website
- Are we still getting a phone system; what is the plan?
  - Steve McClellan & Cody Henslee - may be available in fall; must be in office for update
  - Contact Ian Calder for more information about updating your phone system
- Will costs incurred by relocating people/offices be covered by the university of academic affairs?
  - Will need to review

- Many are moving into currently furnished rooms; some other costs may occur

V. Open Forum

A. Report on Staff Awards Ceremony

B. Upcoming elections

1. Will be delayed due to consolidation of academic colleges and need to restructure senators

C. Announcements/Discussion

VI. Adjourn

1st - n/a

2nd - n/a

VII. Next Meeting

Staff Senate 5/28 Meeting  
Attendance:

Clarice Anderson

Ann Bain

Alex Biris

John Barthol

Charlotte Beck

Carrie Bell

Emily Bell

Katresha Bell

Tanice Blackman

Ellen Binford

Paige Bischof

Toni Boyer-Stewart

Ross Bradley

Jordan Breckenridge

Barbara Brewer

Matthew Brizzi

Donald Bolinger

Deletta Jean Browning

Jessie Burchfield

Anthony Buttrum

Whitney Calliotte

Sylvester Cartwright

Tammie Cash

Reed Claiborne

Jonathan Coleman

Charnley Conway

Lisa Crittenden

Lucas Crosland

Janet Davis

Cody Decker

Christine Deitz

Colleen Dennis

Samantha DeVilbiss

Shawna Diaz

Sharon Ann Downs

Jacqueline Durr

Sarah Beth Estes

Angelita Faller

Laura Fine

Dale Fonville

Ulonda Frazier

Amy Frets

Dylan Gibson

Dara Goad

Kaycee Greenwood

Shannon Gwinn

Ian Hadden

Sarah Haughenbury

Cody Henslee

J.B. Hill

Mildred Holley

Mandy Hull

Robbie Hunt

Leslie Hutchins

Nancy Hyde

Lucy Inserra

Jamie Jilka

Timothy Kessler

Mike Kirk

Amber King

Charlotte Lauderdale

Michelle Lewis

Tammie Lunnie

Carolyn Macheak

Shawn Manis

Brooke Magallanes

Marty Mayfield

Nicolas Mayerhoeffler

Leslie McBryde

Steve McClellan

Jenn McDannold

Tiffany McFadden-Kidd

Angie Middleton

Meaghan Milliorn

Desarae Nelson

Heather Newsam

Ashley Nipp

Rebecca Nugent

Sherri O'Brien  
Wendy Orvis  
Ginny Oswalt  
Arreon Parks  
Lydia Perry  
Ronda Petray  
Mia Phillips  
Niesha Pratt  
Janette Prior  
Brittany Richards  
Nancy Riethoff  
Heather Reed  
Glediana Rexha  
Brittany Richards  
Karmen Robinson  
Kesha Robinson  
Louis Scivally  
Rosalie Shahan  
Diana Snyder  
Donna Shelton  
Jo Marie Smith  
Rhett Smith  
Anissa Sonia-Williams  
Allen Stanley  
Pamala Stanley  
Nicholas Stevens  
Edie Stewart  
Peter Stuckey  
Desiree Taggard  
Linda Teater  
Bud Giovanni Tillman  
Mary Tillman  
John Tipshus  
Andrea Tompkins  
Vicky Walden-Wilson  
Chelsea Ward  
Edward Weed  
Melody Weigel  
Dana White  
Lauren Wilson  
Connie Wordlaw  
Mary Worthy  
Chelsea Young

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