

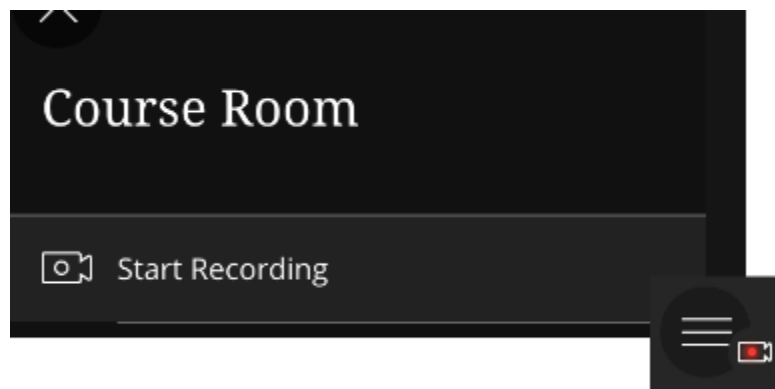
## How do I record a session?

Recordings capture the audio, video, and any content that is shared during a session, so that your students can access presentations whenever they need them. Recordings also capture any real time captions or subtitles available during the session. If there are more than one captions available during the session, the recording will capture only the first one.

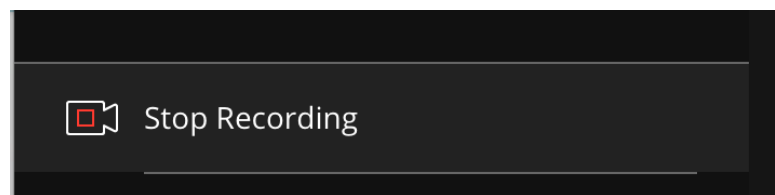
You can have multiple recordings during one session. If you decide to continue recording a session after you have stopped, a new recording is saved and added to the list of recordings for that session.

### Recording a session

Open the Session menu and select Start Recording. The recording camera appears on with a red dot while recording is in progress.



To finish recording, open the Session menu and select Stop Recording.



Recorded sessions are saved as MP4s. Recordings include audio, any content shared or active speaker video, and the captions entered during the live session. If your session had more than one caption track, only the first available one is captured. Other users can stream shared recordings from any device.

Recordings don't need to be converted into a playable format before viewing. The first time a recording is accessed the conversion begins. It may take a few minutes but once it has been done the recording can be viewed by everybody.

You must allow session recording downloads for each session. Open a session's Session Settings and check Allow download recording. Any recordings made in this session can be downloaded while downloads are allowed.